

Road Safety Working Group Terms of Reference:

Operation of the Working Party

- The Working Party will have no Budget.
- The Chairman of the Working Party to be appointed by the Full Council, selected from those BHPC members who have joined the Working Party.
- Work priorities and co-option of named experts to be approved by Full Council.
- Meeting Minutes will be provided to keep the Full Council updated
- A Working Party does not meet in public; therefore, Standing Orders are not applicable.
- To explore options and make recommendations to the Full Council.
- All Members of the Council will be informed of Working Party meetings and are able to attend.

Objective

To propose key actions to be taken by the Parish Council to increase revenue and usage of Parish Amenities.

Authority

All proposed actions will require the ratification of the Bayston Hill Parish Council, Full Council before proceeding.

Working Party Establishment

The Working Party will be formed from Councillors, members of the public and any relevant experts if applicable. Membership shall not exceed 8, up to half of which will be Council Members.

Time Frame

This will be a task and finish working party with a duration of no more than 6 months. If more time is required, an extension must be agreed by the Full Council of the Bayston Hill Parish Council.

Resources

The Bayston Hill Parish Council will support the working party with all reasonable requests concerning:

- Meeting Venue
- Stationery
- Finance support