

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr R Ruscoe**

**Minutes of a Planning Committee Meeting held at 6:00pm on Monday 28<sup>TH</sup> April 2025  
in Bayston Hill Memorial Hall.**

**Present:** T Markham (TM ), T Osenton (TO), A Price (APr), R Ruscoe (RR),  
M Underwood (MU) - Chair

**In  
attendance:** J Hodgkiss (Clerk)

**P72.24/25 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Apologies were received from Cllr Clode – holiday

**P73.24/25 DISCLOSURE OF PECUNIARY INTEREST**

None

**P74.24/25 PUBLIC SPEAKING AT COUNCIL MEETINGS**

None

**P75.24/25 MINUTES**

**RESOLVED:** RR proposed to approve and sign off the minutes of the Planning Committee meeting held on Monday 14<sup>th</sup> April 2025, seconded by APr and agreed by all members present.

**P76.24/25 NEIGHBOURHOOD PLAN**

The Committee went through the information that had been gathered by members. This produced many questions and action points which are listed below.

Consideration	Comment	By	To
Queries for SC officer	Statutory consultees list	JH	Full Council
	Questionnaire example/template		
	Steering Group make up best practice or legal requirement		
	Terms of reference		

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Signed \_\_\_\_\_ (Chair) \_\_\_\_\_ (Date)

Questionnaire draft	How to distribute? Hand delivery? QR code? Collation and data protection?	TO to look at draft	Steering Group
Share point for documents		JH	

**RESOLVED:** RR proposed to recommend the following Statement for adoption at Full Council.

### ***Bayston Hill Parish Council Neighbourhood Plan 2026 to 2046***

*Bayston Hill Parish Council has resolved to develop a Neighbourhood Plan for the Parish of Bayston Hill. The decision has been made for several important reasons:*

*With the Shropshire Draft Local Plan being withdrawn and the likelihood of a new Local Plan being approved before the current Local Plan expires at the end of 2026 being very unlikely the Parish Council feels that it is important to have a neighbourhood Plan in place. This is to ensure that we can influence how future developments take place in the Parish and that we do not become absorbed into Meole Brace/Shrewsbury and lose our distinct identity as recognised by the Boundary Commission when it made the Village a separate electoral division. The Council also wants to ensure that all aspects of village life can be considered by this plan to ensure that the health and wellbeing of all residents is catered for, that we have a sustainable Local Nature Recovery Strategy in place that helps us to achieve our goal of becoming Carbon Neutral and that the village can be a vibrant and affirming place for our young people, providing adequate provision and services.*

*The development of a Neighbourhood Plan is a very formal and time-consuming process and will require the following steps to be completed before any Plan is legally adopted.*

- 1. Registration of a Neighbourhood Plan Area with Shropshire Council*
- 2. Application for a grant to support the development process, primarily the employment of a planning consultant to guide and direct us through the process.*
- 3. Establish a Steering Group chaired by a Parish Councillor*
- 4. It will be necessary to consult (via various means including focus groups, presentations and a village questionnaire) with the following groups:*
  - a. Parish Councillors who have the responsibility of approving the final plan*
  - b. School representation*
  - c. Local Business representation*
  - d. Medical Practice representation*
  - e. Scout & Guides and Cubs and Brownies representation*
  - f. Church representation*
  - g. Memorial hall representation*
  - h. Residents*
  - i. Bayston Hill Juniors Football Club*
- 5. The development of the Neighbourhood Plan*
- 6. Formal inspection of the draft plan by a Planning Inspector*
- 7. A village referendum for the Neighbourhood Plan to be adopted*

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Planning Committee Minutes

Signed \_\_\_\_\_ (Chair) \_\_\_\_\_ (Date)

*The Neighbourhood Plan will have legal status and will sit below the National Planning Framework and the Shropshire Local Plan so it will be an effective means of shaping the future development of the Parish.*

*What we have to accept within the process is that we cannot have a plan which has no new development, as that would not be acceptable to the Planning Inspector. As a village we will have to reach a consensus as to where we feel it is best for new developments to take place, considering the type and quality of housing we want. This may be a combination of infilling within the existing village boundary and carefully considered new development around the edge of the existing village.*

*Your input and engagement will be essential to creating a successful, community-led Neighbourhood Plan.*

This was seconded by TO and agreed by all members present.

**RESOLVED:** MU proposed that the following recommendation is made to Full Council regarding the make up of the Neighbourhood Plan Steering Group (this recommendation maybe superseded by legal requirements and therefore invalid)

6 Parish Councillors and up to 4 members of the public (10).

Seconded by APr and agreed by all members present.