

Oaklands School Site and The Glebelands Steering Group
8th April 2014

		Actions
1	<p>Present:</p> <p>Chris Edwards, Chair, Shropshire Council (CE) Cllr Ted Clarke, Shropshire Council and Parish Council (TC) David Fairclough, Community Action Officer, Shropshire Council (DF) Rawden Parslow, Library Area Manager, Shropshire Council (RP) Jane Kenyon, Asset Management Officer, Shropshire Council (JK) Andy Mason, Lichfield Diocese (AM) Jack Parry, Christ Church representative (JP) Tim Lomax, Christ Church Vicar (TL) Andy Goldsmith, Scout and Guide representative (AG) Joanne Hughes, note taker, Shropshire Council (JH)</p> <p>Apologies: Jenny Crowder, Steve Law, Emma Kay, Fiona Craig</p>	
2.	<p>Aspiration statements</p> <p>All aspiration statements have now been received and shared with this group. The Lichfield Diocese has a point to clarify regarding their statutory duty in respect of utilising sale funds and a final version will be submitted in due course (now received).</p> <p>Question re existing library site – what will happen when library moves to new development? Clarification with be sought from Steve Law in Assets (Shropshire Council), but expected the site will be sold for a capital receipt.</p> <p>CKE confirmed that he had visited Fiona Craig from York House and they are very keen to become involved in the Steering Group and will attend the next meeting. Their aspirations include a sensory garden/allotment style area for residents and welcomed CKE suggestion to visit Oak Farm at Ditton Priors who run a very successful scheme for adults with learning disabilities in the local community. An email aspiration statement from York House has been received and attached to these notes.</p> <p>The aspiration statement of Shropshire Council will be the development brief that JK is preparing, but is primarily the sale of the former Oakland school site.</p> <p>TC noted that a replacement vicarage is part of the Lichfield Diocese aspirations; this was discussed and explores the opportunity of a new purpose built vicarage and the sale of the existing property.</p>	<p>RP to clarify</p> <p>JH to circulate</p>

3.	Community consultation	
	<p>DF confirmed that the results analysis of the community consultation held in November 2013 have now been published on the Parish Council website and Emma Kay had also shared with the Residents Working Group. It was agreed that DF should also publish the results and press release in the Bayston Hill monthly magazine called The Villager.</p> <p>JK/JP confirmed that they continue to meet various officers with regard to planning, ecology, trees etc in writing the development brief. It was agreed that a tree survey be commissioned soon due to the growing season starting. Rights of way implications need to be understood and included in the brief and also drainage advice. JK to follow up.</p> <p>CKE asked whether outline planning permission should be sought rather than let a developer decide the layout. All agreed this should be done to tie down the conditions and aspirations of this group and the community. Discussion followed on how much detail to include and JK will advise at the appropriate time and apply for outline permission.</p>	<p>DF</p> <p>JK</p> <p>JK</p>
4.	Timeline and communications plan	
	<p>DF circulated copies of a communications plan which will change and evolve as the project progresses. It is split into three phases; planning, launch and review. Discussion followed and a few suggestions made to add target audiences, media options and channels of communications which DF will incorporate. This will be updated at each meeting.</p> <p>The plan also serves as a project timetable which will have many more iterations and therefore is not for sharing outside of this group presently.</p>	<p>DF</p> <p>All to note</p>
5.	Any other business	
	<p>DF has received an email from a Bayston Hill resident who is concerned that the voices of the community are not being heard. TC confirmed the identity of the gentleman and has also spoken to him. It was suggested that he be encouraged to join the Residents Working Group. TC to discuss this with Parish Council colleagues.</p>	<p>TC</p>
6.	Date and frequency of future meetings	
	<p>Next meeting is the 15th May and JH to extend monthly meetings until the end of the year, avoiding August for summer leave.</p>	<p>JH booked, see below</p>

N.B. Meetings now booked all at Shirehall:

15th May at 10am

12th June at 10am

15th July at 10.30am

15th September at 10am

14th October at 10am

12th November at 10am

8th December at 10am