

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr C Clode**

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Minutes of the **Services Committee** held at 7.15pm on **Monday 27<sup>th</sup> March 2023**  
in the Lythwood Room, Bayston Hill Memorial Hall.

**Present:** Cllrs Clode (CC), H Merricks (HM), C Shaw (CS), J Whittall (JW)

**In attendance:** Julie Hodgkiss,(JH) Clerk; Peter Orrell,(PO) Deputy Clerk

S19.22/23 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**  
Cllr Clarke – ill health

In the absence of the Chair. JW proposed that CC take the Chair, this was seconded by HM and agreed by all members present.

S20.22/23 **DECLARATION OF INTEREST**  
None

S21.22/23 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**  
None

S22.22/23 **MINUTES.**  
**RESOLVED:** JW proposed that the minutes of the Services Committee held on Monday 24<sup>th</sup> October 2022 were an accurate record, seconded by HM and agreed by all members present.

S23.22/23 **DEPUTY CLERK REPORT**  
PO presented his report on the parish amenities, members were happy to note progress on several matters.

S24.22/23 **STREETLIGHTS**  
PO gave a comprehensive update on the street light modernisation project. **RESOLVED:** CC proposed to approve the quote of £915.00 for a thorough survey of the Streetlights from contractor H, this was seconded by JW and agreed by all members present.

S25.22/23 **PAYMENT**  
The Clerk sought approval for an invoice that had been presented for works already completed that had not been subject to our usual rigorous financial processes. Discussion took place amongst members as to how this could be avoided in future. *The Clerk to remind members by email of our Financial Regulations and our adopted Code of Conduct.* **RESOLVED:** With reluctance it was proposed by HM to pay the amount owed to the contractor for works already carried out, this was seconded by JW and agreed by all members present to avoid further complications in the matter.

S26.22/23 **TO PRESENT ITEMS FOR INCLUSION ON THE NEXT AGENDA**  
**None**

Meeting closed at 8.50pm