

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr C Clode**

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Minutes of the Full Council Meeting held at 7.15 pm on **Monday 23<sup>rd</sup> January 2023** in Lythwood Room, Bayston Hill Memorial Hall.

Present: C Clode (CC) (Chair), C Higgins (CH), P Higgins, T Osenton (TO), (CS), P Stevens (PS), C Teckoe (CT), M Underwood (MU), J Whittall (JW)

Not Present: Cllrs T Clarke, H Merricks, C Shaw

In attendance: Julie Hodgkiss – Clerk (JH)

**FC105.22/23 COUNCIL MEMBERSHIP**

The Clerk informed members that A Parkhurst had ceased to be a member of Bayston Hill Parish Council due to LGA Section 85(1). The period to call for an election for the vacancy was now running. Should this not occur, we have 4 places available for co-option. The Chair informed members that she had written to Mr Parkhurst to thank him for his many years of distinguished service to Bayston Hill.

**FC106.22/23 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Cllr Merricks – work commitments, Cllr Clarke – ill health, Cllr Shaw – no reason given.

**FC107.22/23 DECLARATIONS OF INTEREST**

None

**FC108.22/23 PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**

None

**FC109.22/23 MINUTES**

**RESOLVED:** MU proposed that the minutes of the Full Council held on 12<sup>th</sup> December 2022 were an accurate record, this was seconded by CH and agreed by all members present and they were duly signed.

**FC110.22/23 FINAL BUDGET REVIEW AND PRECEPT APPROVAL FOR 2023/24**

The Council have been through a thorough budget process lasting several months. Headline budget implications are as follows;

Signed:..... Date:.....

Cost Centre	Amount
Administration	21930.00
Community Open Spaces	£3,850.00
Buildings	£14,020.00
Repairs and maintenance	£6,450.00
Grants	£35,656.00
Staffing	£106,286.44
Street Lighting	£62,850.00
Tractors	£3,300.00
Lythwood Sports facilities	£63,600.00
Rents, rates, utilities	£2,475.00
	<b>£320,417.45</b>

The Internal Auditor had highlighted that the amount of reserves held by BHPC was too high. A rigorous review of the reserves both General and Earmarked was undertaken over several months. The decision was made to increase the general reserves to the amount recommended by the Internal Auditor to £90,000. Earmarked reserves were streamlined and now reflect the Parish Councils ambitions for future projects. Overall, the reserves have been reduced by £125, 854.

A project list for 2023/24 was presented

Item	Estimated costs
Astroturf replacement	£50,000.00
Street Light LED replacement	£43,000.00
Dedicated events budget including Coronation	£2,660.00
Wildflowers	£500.00
Grants budget	£2,000.00
Energy Audit	£1,800.00
	£99,960.00

Other projects to be investigated include Longmeadow toilet block, additional playground equipment and traffic calming measures. Financing for these projects may come from our CIL money reserve.

**RESOLVED:** CT proposed to meet the agreed expenditure budget of £320,417.45 an increase in the precept request of 1.5% (up £0.51 to £100.42 for a Band D property) would raise £182, 825.45 on a slightly higher Taxbase (no. of properties paying Council Tax), this was seconded by CH and agreed by all members present.

**FC111.22/23 INTERNAL AUDITORS REPORT**

The report was noted by members.

**FC112.22/23 FINANCIAL SCRUTINY**

Signed:..... Date:.....

Financial spot checks will be carried out as follows

Member	Dates
Cllr Osenton	Jan-June
Cllr Higgins	June-Dec
Cllr Underwood	Jan-June

**FC113.22/23 ASTROTURF REPLACEMENT**

**RESOLVED:** MU proposed to accept the quote from company D at the cost of £45, 898.92 with a predicted start date of mid April, this was seconded by PS and agreed by all members present.

**FC114.22/23 CHAIR'S REPORT**

Cllr Clode gave a verbal report of her recent activities.

**FC115.22/23 SHROPSHIRE COUNCILLOR'S REPORT**

Cllr Clarkes report had been circulated in advance.

**FC116.22/23 CLERKS REPORT**

The Clerk had circulated her report in advance.

**FC117.22/23 PAYMENTS**

**RESOLVED:** MU proposed to approve the payments up to the end of Dec 22, this was seconded by CT and agreed by all members present.

**FC118.22/23 POLICY UPDATES**

**RESOLVED:** MU proposed to adopt the following policies as recommended by Finance and Personnel Committee 9<sup>th</sup> January 2023

- Paternity
- Poor Performance
- Sick Leave
- Social Media
- Training and Development
- Whistleblowing

This was seconded by CH and agreed by all members present.

**FC119.22/23 TO PRESENT ITEMS FOR INCLUSION ON A FUTURE MEETING AGENDA (FULL COUNCIL OR RESPECTIVE COMMITTEE)**

- A trail like the "grufallo trail" be created in the sensory gardens.

**FC120.22/23 EXCLUSION OF THE PRESS AND PUBLIC**

*To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters;*

**FC121.22/23 PHONE MAST**

The Clerk gave a verbal update.

Signed:..... Date:.....

**FC122.22/23 GLEBELANDS UPDATE**

The Clerk in conjunction with the Chair gave a verbal update that is currently confidential.

Meeting ended 8.30pm

Signed (Chair).....Date

DRAFT

Signed:..... Date:.....