

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr C Clode**

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Minutes of the Full Council Meeting held at 7.15 pm on **Monday 13<sup>th</sup> June 2022** in Lythwood Room, Bayston Hill Memorial Hall.

Present: Cllrs T Clarke (TC), C Clode (CC), C Higgins (CH), P Higgins (PH), H Merricks-Murgatroyd (HM), C Shaw (CS), P Stevens (PS), C Teckoe (CT), J Whittall (JW)

Not Present: Cllrs Parkhurst and Underwood

In attendance: Julie Hodgkiss – Clerk (JH) and one member of the public

**FC01.22/23 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**  
Apologies were received from Cllr Parkhurst – ill health, Cllr Underwood – holiday.

**FC02.22/23 DECLARATIONS OF INTEREST**  
Cllrs Stevens and Clarke declared a non-pecuniary interest in item FC13.22/23 as they serve as committee members of the Memorial Hall.

**FC03.22/23 PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**  
A member of the public (and Memorial Hall Committee member) spoke on item FC13.22/23 in favour of BHPC adopting the defibrillator.

**FC04.22/23 MINUTES**  
**RESOLVED: CH proposed that the minutes from the Annual Council of 9<sup>th</sup> May 2022 were an accurate record and be duly signed, this was seconded by PS and agreed by all members present.**

**FC05.22/23 CHAIR'S REPORT**  
The Chair highlighted the activities that she has taken part in during her first few weeks including the Jubilee celebrations. The Chair wished it minuted that thanks were given to the Clerk and her husband for their efforts at the Jubilee picnic.

**FC06.22/23 SHROPSHIRE COUNCILLOR'S REPORT**  
TC presented his pre-circulated report.

**FC07.22/23 CLERKS REPORT**  
JH presented her pre-circulated report and reminded members of the upcoming strategy planning event on July 18th.

Signed:..... Date:.....

- FC08.22/23 INTERNAL AUDITORS REPORT**  
**RESOLVED: CT proposed that Full Council note the report, this was seconded by JW and agreed by all members present.**
- FC09.22/23 ANNUAL GOVERNANCE STATEMENT**  
 Each statement was read out in turn by the Chair and agreed by all members present. It was duly signed and minute referenced and dated.
- FC10.22/23 ANNUAL RETURN**  
 The Clerk explained the figures on the annual return.  
**RESOLVED: PS proposed that the council confirms its approval of the Annual Financial Return the period 1 April 2021 – 31 March 2022, this was seconded by PH and agreed by all members present.** It was duly signed and minute referenced and dated  
  
**RESOLVED: JW proposed that the public inspection notice will be published Tuesday 14th June 2022, period of inspection to run from Wednesday 15th June 2022 to Tuesday 26<sup>th</sup> July 2022, this was seconded by CH and agreed by all members present.**
- FC11.22/23 PAYMENTS**  
**RESOLVED: HM proposed that the payments list for May 2022 be approved, this was seconded by CH and agreed by all members present.**
- FC12.22/23 FOOTBALL PITCH MAINTENANCE**  
**RESOLVED : PS proposed to accept the recommendation from the Services Committee (4<sup>th</sup> April 2022) Item S21.21/22, this was seconded by CT and agreed by all members present.**  
  
**RESOLVED: PS proposed that the Clerk will seek the professional opinion of the selected contractor on the most appropriate time for re-turfing the goal mouth (of at least pitch 1) and to go ahead within her spending powers, this was seconded by CT and agreed by 8 members, one member abstained.**
- FC13.22/23 MEMORIAL HALL DEFIBRILATOR**  
 The defib on the Memorial Hall wall was fundraised for by the Compasses Inn. The Memorial Hall are not permitted within their articles of governance to maintain the defib and have asked if BHPC will assume this responsibility.  
**RESOLVED: CC proposed that the Clerk write to the Landlady of the Compasses Inn to get a transfer of ownership of the defib so that it becomes a BHPC asset and we can therefore maintain it, this was seconded by CS and agreed by all members present.**
- FC14.22/23 CO-OPTION OF COUNCIL MEMBERS**

Signed:..... Date:.....

The Clerk gave a verbal update on the plans to fill current council vacancies with the intent to have new members in place by September.

- FC15.22/23 HANDYPERSON POST**  
**RESOLVED: CC proposed that the recruitment to the Handyperson post be approved, this was seconded by PH and agreed by all members present.**  
**RESOLVED: TC proposed that a zero hours contract be offered to a preferred candidate in order to facilitate cover when needed, this was seconded CS and agreed by all members present.**
- FC16.22/23 INSURANCE RENEWAL**  
The Clerk gave details of the renewed insurance cover with Gallagher at the cost of £7074.86
- FC17.22/23 GLEBELANDS RENT**  
**RESOLVED: CH proposed that the Clerk write back to the agent to request an extension until December 2024 so that BHPC and the community can plan future events, this was seconded by CS and agreed by all members present.**
- FC18.22/23 TO PRESENT ITEMS FOR INCLUSION ON A FUTURE MEETING AGENDA (FULL COUNCIL OR RESPECTIVE COMMITTEE)**  
Ideas for future events  
Car parking at the Pavilion
- FC19.22/23 EXCLUSION OF THE PRESS AND PUBLIC**  
**RESOLVED : JW proposed to pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters, this was seconded by PS and agreed by all members present.**
- FC20.22/23 STAFFING MATTERS**  
Annual Leave  
**RESOLVED : PS proposed that employee A be given the outstanding annual leave in a combination of additional leave for this year and back pay, this was seconded by CC. 6 members voted in favour, 0 against, TC (asked to be named in vote) abstained with 1 other.**  
Pension  
**RESOLVED: CH proposed that employee B join the pension scheme at their request, this was seconded by CS and agreed by all members present.**

**Meeting ended at 8.45pm**

Signed:..... Date:.....