

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr C Clode**

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Minutes of the Full Council Meeting held at 7:15pm on **Monday 11<sup>th</sup> December 2023** in Lythwood Room, Bayston Hill Memorial Hall.

Present: T Clarke (TC), C Clode (CC) Chair, K Fairclough (KF), T Osenton (TO), A Price (AP), C Shaw (CS), P Stevens (PS), C Teckoe (CT), M Underwood (MU), J Whittall (JW),

In attendance: Julie Hodgkiss – Clerk (JH), 2 members of the public

- FC88.23/24 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**  
Apologies were received from Cllrs Ruscoe and Lewis – Council approved training.
- FC89.23/24 DECLARATIONS OF INTEREST**  
None.
- FC90.23/24 PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**  
None.
- FC91.23/24 MINUTES**  
**RESOLVED: MU proposed to approve the minutes of the Full Council meeting held on 13<sup>th</sup> November 2023, seconded by JW and agreed by all members present.**
- FC92.23/24 CHAIR'S REPORT**  
The Chair presented her pre-circulated report.
- FC93.23/24 SHROPSHIRE COUNCILLOR'S REPORT**  
Cllr Clarke presented his pre-circulated report.
- FC94.23/24 CLERKS REPORT**  
The Clerk gave a verbal update, as current work was mainly covered by agenda items.
- FC95.23/24 PAYMENTS**  
**RESOLVED: CT proposed to approve all payments, as per the attached schedule, including November 2023 salary payments, seconded by MU and agreed by all members present.**
- FC96.23/24 BUDGET DISCUSSION**

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Members reviewed the current version of the budget for 2024/25, the income, reserves and project list.

- FC97.23/24 STREET LIGHT SURVEY**  
The survey has given lots of information about the current condition of our street light stock. There are 11 lights which need attention in the next 6 months. A proportion of the lights were unable to be tested due to their location – Clerk to speak to Rei Lux for advice on how to rectify this. A long-term plan for replacement and funding will need to be formulated.  
**RESOLVED: CT proposed to secure at least 3 quotes to replace the 11 street lights highlighted in red by the street light survey and that need to be replaced in the next 6 months. Efforts should be made to have these new lights be as modern and energy efficient as possible. Seconded by MU and agreed by all members present.**
- FC98.23/24 HEALTH AND SAFETY POLICY**  
TO offered his assistance to the Clerk for future Health and Safety paperwork.  
**RESOLVED: AP proposed that the policy be adopted, this was seconded by TO and agreed by all members present.**
- FC99.23/24 NEWSLETTER**  
**RESOLVED: CT proposed that the Clerk create an email newsletter to share regular updates with residents about the activities of the council, seconded by CS and agreed by all members present.**
- FC100.23/24 COMMITTEE MEMBERSHIP**  
**RESOLVED: AP nominated himself to join the Planning Committee, seconded by TO, agreed by all members present.**  
**RESOLVED: MU proposed that the Planning Committee convene at 6.30pm (unless a large public presence is expected), seconded by TO and agreed by all members present.**
- FC101.23/24 EXCLUSION OF THE PRESS AND PUBLIC**  
**RESOLVED: JW proposed to exclude the public, seconded by CS and agreed by all members present.**
- FC102.23/24 LONGMEADOW TOILET BLOCK**  
**RESOLVED: JW proposed to accept the quote from W B Building Services for £4702. Additional electrician quotes to be found before those works are confirmed. Seconded by AP and agreed by all members present.**
- FC103.23/24 LONGMEADOW PLAY EQUIPMENT**  
Item deferred, TO and CS to liaise with Clerk on equipment choices from preferred contractor.

Signed:..... Date:.....