

Clerk to the Council/RFO: J Hodgkiss  
Chairman: Cllr C Clode

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Cllrs Clarke (TC), Clode (Chair) (CC), Fairclough (KF), Lewis (CL), Merricks-Murgatroyd (HM), Osenton (TO), Ruscoe (RR), Shaw (CS), Stevens (PS), Teckoe (CT), Underwood (MU) & Whittall (JW)

You are summoned to attend a **Full Council** meeting on **Monday 9<sup>th</sup> October 2023** at **7:15pm** at Bayston Hill Memorial Hall.



**Julie Hodgkiss**  
Clerk to the Council

**2<sup>nd</sup> October 2023**

## **A G E N D A**

- FC57.23/24 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- FC58.23/24 DECLARATIONS OF INTEREST**  
In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.
- FC59.23/24 PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**  
To allow members of the public the opportunity to speak on an item listed on the Agenda for a maximum of 3 minutes.
- FC60.23/24 MINUTES**  
To approve the minutes of the Annual Council held on 4<sup>th</sup> September 2023.
- FC61.23/24 CHAIR'S REPORT**  
Cllr Clode
- FC62.23/24 SHROPSHIRE COUNCILLOR'S REPORT**  
Cllr Clarke

- FC63.23/24 CLERKS REPORT**  
J Hodgkiss
- FC64.23/24 PAYMENTS**  
To approve all payments, as per the attached schedule, including September 2023 salary payments.
- FC65.23/24 STREETLIGHT SURVEY**  
To approve contractor to carry out in depth survey.
- FC66.23/24 POLICIES UPDATE**  
To approve updated polices as recommended by the Finance and Personnel Committee.
- Annual Leave
  - Anti-bullying and Harassment
  - Bereavement
  - Data Protection
  - Disciplinary
  - Drug and Alcohol
  - Grievance
  - Emergency/Dependants Leave
  - Equality and Diversity
  - Expenses
  - Flexible Working
  - Home Working
  - IT Usage Policy
  - Maternity Policy
  - Paternity Policy
  - Poor Performance Policy
  - Sickness Policy
  - Social Media Policy
  - Training and Development Policy
  - Whistle Blowing Policy
  - Memorialisation Policy
  - Reserves Policy
  - Grant Application Form
- FC67.23/24 INCOME GROUP**  
To approve membership and decide further than “To propose key actions to be taken by the Parish Council to increase revenue and usage of Parish Amenities.” the ethos of the group.
- FC68.23/24 EXTERNAL AUDITOR REPORT AND CERTIFICATE 2022/2023**  
To receive report from PKF Littlejohn.
- FC69.23/24 FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY**  
To note the position of financial cost centres to date.
- FC70.23/24 EXCLUSION OF THE PRESS AND PUBLIC**

To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters.

**FC71.23/24**

**QUOTES FOR LONGMEADOW**

To approve quote for works.