

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr R Ruscoe**

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Cllrs Clarke (TC), Clode (CC), D Engler (DE), M Jones (MJ), T Markham (TM), Osenton (TO), A Parkhurst (APa), Price (APr), Ruscoe (RR) (Chairman), Shaw (CS), Stevens (PS), Teckoe (CT), Underwood (MU) & Whittall (JW)

You are summoned to attend a **Full Council** meeting on **Monday 20th January 2025** at **7:15pm** at Bayston Hill Memorial Hall.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Clerk (in advance) who will instruct that they are not included in the filming.

In order to comply with the Data Protection Act 2018, all persons attending this meeting are hereby notified that this meeting may be recorded by the Parish Council. The purpose of taping is that recordings act as an aide-memoire to assist the Clerk in the compilation of minutes. The recording will be deleted once the minutes have been approved.



**Julie Hodgkiss**  
**Clerk to the Council**

**13th January 2024**

## **A G E N D A**

- FC105.24/25 COUNCILLOR RESIGNATION and COMMITTEE COMPOSITION**  
To note recent resignation of a member. To elect a member to join the Services Committee.
- FC106.24/25 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- FC107.24/25 DECLARATIONS OF INTEREST**  
In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.
- FC108.24/25 PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**

To allow members of the public the opportunity to speak on an item listed on the Agenda for a maximum of 3 minutes.

**FC109.24/25 MINUTES**

To approve the minutes of the Full Council held on 16<sup>th</sup> December 2023.

**FC110.24/25 FINAL BUDGET REVIEW AND PRECEPT APPROVAL FOR 2025/26**

To receive the preparatory work undertaken by the Finance Committee and previous Full Council meetings, approve the final budget for FY2025/26 and approve the Precept to underpin.  
To note the Council Tax Base letter.

**FC111.24/25 CHAIR'S REPORT**

Cllr Ruscoe

**FC112.24/25 SHROPSHIRE COUNCILLOR'S REPORT**

Cllr Clarke

**FC113.24/25 CLERKS REPORT**

J Hodgkiss

**FC114.24/25 PAYMENTS AND RECEIPTS**

To approve all payments and receipts, as per the attached schedule, including December 2024 salary payments.

**FC115.24/25 GENERAL RISK ASSESSMENT**

To approve the updated assessment

**FC116.24/25 INTERNAL AUDIT REPORT**

To note the report and associated actions

**FC117.24/25 UNITY TRUST POST OFFICE PAYING IN**

To approve the signing of the form by 3 bank signatories to enable cash receipts to be paid directly in to the Post Office.

**FC118.24/25 MEETING SCHEDULE**

To note the draft schedule for 2025/26