

**Clerk to the Council/RFO: Julie Hodgkiss**  
**Chairman: Cllr Mark Underwood**

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Minutes of the Full Council Meeting held at 7.15 pm on **Monday 21<sup>st</sup> February 2022** in Margaret Oliver Room, Bayston Hill Memorial Hall.

Present: Cllrs T Clarke (TC); C Higgins (CH), P.Higgins (PH), H. Merricks-Murgatroyd (HM), M Underwood (MU) (Chairman); C Shaw (CS), P. Stevens (PS), C Tekoe (CT), J Whittall (JW)

Also Present: 5 members of the public

Not Present: Cllrs Clode and Parkhurst.

In attendance: Julie Hodgkiss – Clerk (JH)

139.21/22 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE** –Cllr Clode - holiday, Cllr Parkhurst – work commitments.

140.21/22 **DECLARATIONS OF INTEREST** – None.

141.21/22 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** –  
A resident spoke to object to planning application 21/05844/REM.  
A resident spoke to object to planning application 22/00224/VAR.

142.21/22 **PLANNING APPLICATIONS**

1. Reference: 21/05844/REM: Approval of reserved matters (appearance, layout, scale) pursuant of 18/02747/OUT (allowed on appeal) for the erection of 2 dwellings and detached garages; to include the felling of trees | Proposed Residential Development Land To The North Of Betley Lane Bayston Hill Shrewsbury Shropshire. **RESOLVED: it was proposed by MU and seconded by JW to send a consultee response to OBJECT to this planning application based on the following points, agreed by all members present.**
  - Significant deviation from the original application.
  - Loss of 2 healthy trees
  - Poor amenity space to plot 2
  - Break in street scene not in fitting with Betley Lane
  - Insufficient space from neighbouring properties
  - Installation of second entrance to the site.
2. Reference: 22/00160/FUL | Erection of single storey extensions to side and rear following demolition of existing sun room and outhouses | The White House Lyth Hill Road Bayston Hill Shrewsbury SY3 0AU.

38

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**RESOLVED: Unanimous agreement to make no comment on this application.**

3. Reference: 22/00224/VAR | Variation of Condition No. 1 attached to planning permission 18/00628/FUL dated 06 July 2018 | Proposed Camp Site To The South West Of Bayston Hill Shrewsbury Shropshire.  
**RESOLVED: it was proposed by CS and seconded by HM to send a consultee response to OBJECT to this planning application based on the following points, agreed by all members present.**
  - Significant deviation from the original application.
  - Unresolved issues over supply of water, drainage and sewage.
  - Removal of pond
  - Increased traffic and parking on a road that's at capacity
  - Burden of upkeep of the road on the Parish Council
  - Increase of outdoor social space
4. Reference: 22/00304/FUL | Erection of first floor rear extension and new attached garage with internal reconfiguration | Springmere Lyth Hill Road Bayston Hill Shrewsbury SY3 0EY. **RESOLVED: Unanimous agreement to make no comment on this application.**
5. Reference: 22/00448/FUL | Erection of two-storey pitched roof side extension with new dropped kerb vehicle access | 46 Broad Oak Crescent Bayston Hill Shrewsbury Shropshire SY3 0NE. **RESOLVED: Unanimous agreement to make no comment on this application.**
6. *To **consider** any planning applications validated since the publication of the agenda*

22/00501/FUL | Erection of a single storey side and rear extension following demolition of existing garage and utility to be demolished to allow | 32 Mayfield Grove Bayston Hill Shrewsbury Shropshire SY3 0JX. **RESOLVED: Unanimous agreement to make no comment on this application.**

143.21/22

## **PLANNING DECISIONS**

1. Reference: 21/05752/FUL: **63 Glebe Road Bayston Hill**: Conversion of existing first floor store room above garage to bedroom and shower room and associated works to walls and roof. **PERMISSION – GRANT PERMISSION**
2. To note any planning decisions made since the publication of the agenda

19/01873/OUT | Hybrid (full and outline) application for residential development (outline) and the erection of community building with car parking (full) | Former Oakland County Primary School Glebe Road Bayston Hill Shrewsbury Shropshire. **WITHDRAWN**

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- 144.21/22      **PLANNING APPEALS** - To note any planning appeal hearings/decisions and consider any new planning appeals validated since the publication of the agenda. **NONE.**
- 145.21/22      **MINUTES** – The draft minutes for the Full Council Meeting held Monday 24<sup>th</sup> January 2022 are now put to the Council as an accurate record of proceedings, **the motion was proposed CH and seconded TC was passed unanimously.**
- 146.21/22      **CHAIR’S REPORT** – MU reported
- Carbon Neutral Working Group inaugural meeting took place on Feb 7<sup>th</sup>, it was a successful meeting and the next one will be 28<sup>th</sup> Feb at the Memorial Hall. MU requested that BHPC update its climate pledge to bring us in line with Shropshire CC as follows  
*“We, the undersigned, pledge our support for achieving net zero carbon Shropshire by 2030, and undertake to align our activities to be consistent with achieving this goal”.*  
**RESOLVED: PS proposed that the Chair signs this pledge on behalf of BHPC, this was seconded by CT and agreed by all members present.**
  - .A small ceremony was held to plant a Jubilee tree in the Sensory Gardens, with assistance from Rev Hubbard and pupils from Oak Meadow School
  - Regular meetings are being held with the new Clerk and a positive thirty-day review has been held.
- 147.21/22      **SHROPSHIRE COUNCILLOR’S REPORT**  
 Cllr T Clarke had pre-circulated a report about current developments at Shropshire Council. Cllr Clarke wished to highlight that discussions were ongoing regarding the withdrawal of the Oaklands/Glebelands development and meetings are being held regarding a revised development for the Oaklands site. Any updates will be shared with members as more information becomes available.
- 148.21/22      **INTERNAL AUDITOR’S INTERIM AUDIT REPORT**  
 JH presented the interim report by newly appointed auditor JDH Business Services. 5 minor items were identified for improvement. JH presented a response paper to those items and highlighted where corrections and training had taken place.
- 149.21/22      **COMMUNITY GOVERNANCE REVIEW**  
 An update was received from Shropshire CC regarding both the Divisional Boundary Review (Oct 22-Oct 23) and the subsequent Community Governance Review (Oct 23-Oct 24) and the request from the Working Group for comments from BHPC. The Chair requested that members come back to the Clerk with their thoughts so they can be collated and decided at a future Full Council for submission.
- 150.21/22      **CLERKS ORAL REPORT**

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JH had previously circulated a report which details meetings and work undertaken.

- 151.21/22     **PAYMENTS**  
Members received a list of payments for January including salaries.  
**RESOLVED: JW proposed to approve the payments, this was seconded by CH and agreed by all members present.**
- 152.21/22     **BUDGET VIREMENTS**  
JH presented a report showing the intended alterations within individual cost centres. A member asked about the discrepancy within the staffing costs – mainly due to the Locum Clerk services being needed longer than the budget predicted at the setting stage.
- 153.21/22     **STREET LIGHTING**  
Approval for installation of 3 columns on Two Ashes totalling £4760.31.  
**RESOLVED: Spend proposed by TC seconded by JW and agreed by all members present.**
- 154.21/22     **TO PRESENT ITEMS FOR INCLUSION ON A FUTURE MEETING AGENDA (FULL COUNCIL OR REPRESENTATIVE COMMITTEE)**  
Parish Meeting Preparations  
Jubilee Plans  
Longmeadow Play Area update
- 155.21/22     **EXCLUSION OF THE PRESS AND PUBLIC – to pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters;**  
**RESOLVED: Moved by JW, seconded by TC, agreed by all members present.**  
  
**RESOLVED: JW proposed to extend the meeting for a further 15 minutes, this was seconded by TC and agreed by all members present.**
- 156.21//22    **CONFIDENTIAL MATTERS**
- REQUEST FOR PROPOSAL  
After a lengthy discussion the following was **RESOLVED: A member moved a motion to not go out with the contracting proposals and not continue with this project. This was seconded and subsequently voted upon. 5 members voted in favour, 3 against and one member abstained, it was therefore carried.**
  
  - STAFFING MATTERS  
**RESOLVED: In light of the previous item TC proposed that the Staffing and Policies Committee of March 7<sup>th</sup> 2022 be tasked with bringing a proposal for the staffing needs of the handyperson team back to Full Council and the Clerk to prepare the proposals. This was seconded by JW and agreed by all members present.**

Meeting finished at 9:30pm

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