

Clerk to the Council/RFO: Caroline Higgins
Chairman: Cllr Keith Keel

Minutes of the Full Council Meeting held at 7.00 pm on Monday 1 April 2019 in the Memorial Hall.

Present: Cllrs; Keel, (Chair); Breeze, (Vice Chair); Mrs Clode; Mrs Whittall; Mrs Robinson; Mrs Howells; Mrs Lewis; Hudson; Gouge; Clarke and Jones;

In attendance: Caroline Higgins, Clerk

190.18/19 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE** – The Council approved the apologies of Cllrs Parkhurst and Ryan

191.18/19 **DECLARATIONS OF INTEREST** – Cllr Whittall declared her interest in the football pitches which are hired by her son-in-law's business.

192.18/19 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – No members of the public were present.

Councillor Clarke presented a report on behalf of Shropshire Council. He reported a balanced budget had been approved with a rise in the Council Tax Precept of 3.99%. He urged all to respond to the ongoing consultation on public transport open until early May. He informed the meeting of proposed cuts in the rights of way budget, restructure of the Highways team and that a proposed pole for broadband coverage would be located on private land behind Lyth Hill Country Park. He reported that the touring caravan park being advertised on Lyth Hill Road was being dealt with under Permitted Development Rights. Anybody wishing to comment on the proposals should write to the Caravan Club.

193.18/19 **MINUTES** – The Council reviewed the minutes of the meeting held on 18 March 2019 and unanimously approved them as an accurate record.

194.18/19 **CHAIRMAN'S REPORT** – The Chairman presented a brief report that had been circulated with the meeting papers. He observed it was likely to be his last full meeting as Chair and suggested that a hand over meeting be arranged following the election of the new Chair in May.

195.18/19 **CLERK'S REPORT AND MATTERS ARISING** –
1. **We Don't Buy Crime Update** – The Clerk thanked those Councillors who had helped with the roll out sessions and signage. She reported approximately 20% coverage had been achieved to date. It was agreed to arrange door to door deliveries and further sessions in the library after the Annual Parish Meeting.

2. **Outdoor Gym** – The Clerk reported the installation arrangements planned for mid-April.

3. **Premises Security** – The Council resolved to review security arrangements at a separate meeting, following incidents of gates being left unlocked and padlocks going missing.

4. **Local Transport Consultation** – The Council resolved to write in the strongest terms to retain the 544 bus service which is threatened by the proposed budget cuts and to urge residents to respond to the consultation.

196.18/19 **REVIEW OF EMPLOYMENT PROCEDURES** – Updated drafts were reviewed and it was agreed that the documents should be further amended to be gender neutral. Amended versions to be submitted to SALC/NALC with a request that they be reviewed by the May meeting.

Councillor/Clerk Protocol – It was noted that the document was based on a SALC template and it was adopted by a majority vote.

Cllr Jones requested his thanks be passed to the officer who prepared the revisions, (Mrs Cousins).

197.18/19 **ANNUAL REPORTS** – The Council approved a suggestion that the Scouts be invited to deliver reports for a donation of £100 towards their fundraising efforts. Otherwise the reports will be delivered by staff on additional time.

198.18/19 **ANNUAL PARISH MEETING** – It was resolved that Inspector Ali and Sgt Aston be invited to speak on crime prevention. It was resolved that the public address system and hearing loop be used. It was resolved that the outgoing Chair shall present the Annual Report and answer any questions arising.

199.18/19 **NOTICEBOARD FOR LIBRARY**– Cllr Clarke and the Clerk both declared their personal interest in this item as members of the Library Friends Committee. It was resolved that the Parish Council provide suitable materials to the value of £30 to construct a small noticeboard to be used by the Library Friends, (Power S137, LGA 1972).

200.18/19 **FOOTBALL PITCH RENOVATIONS** – The Council resolved that the weed spraying contract be awarded to ALS and that additional quotations for the seeding, fertilising and sanding elements of the programme be brought to the Finance Committee meeting in two weeks' time.

It was resolved to rest Pitch 1 for the rest of the season.

201.18/19 **INTERNAL AUDIT** – The Council noted the report circulated with the meeting papers

- 202.18/19 **PAYMENTS FOR APPROVAL** –The Clerk tabled a schedule of payments becoming due. It was **resolved unanimously** to approve the schedule of payments as tabled.

- 203.18/19 **EXCLUSION OF THE PRESS AND PUBLIC** – A resolution was passed to exclude the public under the Public Bodies (Admission to Meetings) Act 1960 (S1(2)) and in accordance with the provision of Schedule 12 of the Local Government Act 1972; so as to discuss confidential matters.

- 204.18/19 **CONFIDENTIAL QUOTATIONS** – The Council noted the confidential quotation received from ALS for weed spraying and other pitch renovation works and deferred consideration of the latter until a meeting of the Finance Committee.

- 205.18/19 **COMMUNITY AWARDS** – The Council considered the confidential nominations and resolved to make five awards of framed certificates at the Annual Parish Meeting. It was resolved to provide nominees with copies of their nominations, (with the consent of nominees) and to include a summary of the citations in the Annual Report. It was resolved to amend the nomination form to include privacy notices.

- 206.18/19 **CONFIDENTIAL STAFF MATTERS** -None

The meeting closed at 8:25pm