

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr Caroline Clode**

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Committee Members: Clarke (TC), Clode (CC), M Jones (MJ), A Price (AP), M Underwood (MU), Teckoe (CT) Chairman

You are summoned to attend a meeting of the **Finance and Personnel Committee** on Monday 13th January 2025 at 7:15pm at Bayston Hill Memorial Hall.



**Julie Hodgkiss**  
Clerk to the Council

6<sup>th</sup> January 2025

## **A G E N D A**

- F39.24/25 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- F40.24/25 **DECLARATIONS OF INTEREST**  
Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.
- F41.24/25 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**  
To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.
- F42.24/25 **MINUTES**  
To approve and sign the minutes of the Finance and Personnel Committee meeting held on Monday 25<sup>th</sup> November 2024.
- F43.24/25 **FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY**  
To note the position of financial cost centres at the end of the 3rd Quarter 2024/5.

- F44.24/25 **DRAFT BUDGET 2025/26**  
To review the draft budget and make recommendations to Full Council.
- F45.24/25 **TAX BASE LETTER**  
To note the information from Shropshire Council
- F46.24/25 **BANK RECONCILIATION**  
To note that the Bank Reconciliation for all accounts to 31<sup>st</sup> December 2025 have been checked & approved by Cllr. Ruscoe.
- F47.24/25 **REPAIR CAFÉ**  
To note the repair café finances.
- F48.24/25 **INTERNAL AUDIT REPORT**  
To note internal audit report and approve actions.
- F49.24/25 **STAFF TRAINING**  
To update members with recent training received.