

Clerk to the Council/RFO: J Hodgkiss
Chairman: Cllr R Ruscoe

Minutes of the **Finance and Personnel Committee** Meeting held at 7:15pm on **Monday 30th September** at The Memorial Hall.

Present: A Price (AP), R Ruscoe (RR), P Stevens (PS), C Teckoe (CT) Chairman, M Underwood (MU)

JH - Clerk

F21.24/25 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
Apologies were received from Cllr Clarke – ill health.

F22.24/25 **DECLARATIONS OF INTEREST**
None

F23.24/25 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**
None

F24.24/25 **MINUTES**
RESOLVED: PS proposed to approve and sign the minutes of the Finance Committee meeting held on Monday 22nd July 2024, seconded by MU and agreed by all members present.

F25.24/25 **BANK RECONCILIATION**
Members noted that the Bank Reconciliation for all accounts, including Petty Cash to 31 August 2024 has been checked & approved by Cllr. Ruscoe.

F26.24/25 **BUDGET POSITION TO DATE**
Members noted the current budget position and any variances highlighted.

F27.24/25 **RECRUITMENT UPDATE**
Interviews to take place on October 11th for the Handyperson vacancy.

F28.24/25 **EXCLUSION OF THE PRESS AND PUBLIC**
None present

F29.24/25 **APPRAISALS**
Members were able to read recent staff appraisal documents and they were noted.

The Clerk left the meeting, notes were taken by RR.

F30.24/25 **STAFFING MATTER**

RESOLVED: MU proposed to recommend approval to Full Council a pay award for the Clerk and Deputy Clerk, seconded by CT and agreed by all members present.