

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr R Ruscoe**

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Committee Members: Clarke (TC), A Price (AP), R Ruscoe (RR), P Stevens (PS), Teckoe (CT)  
Chair, M Underwood (MU)

You are summoned to attend a meeting of the **Finance and Personnel Committee** on Monday 30<sup>th</sup> September 2024 at 7.15 pm at Lythwood Room, Bayston Hill Memorial Hall.



**J Hodgkiss**  
**Clerk to the Council**

23<sup>rd</sup> September 2024

## **A G E N D A**

- F21.24/25    **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- F22.24/25    **DECLARATIONS OF INTEREST**  
In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.
- F23.24/25    **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**  
To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.
- F24.24/25    **MINUTES**  
To approve and sign the minutes of the Finance Committee meeting held on Monday 22<sup>nd</sup> July 2024.
- F25.24/25    **BANK RECONCILIATION**  
To note that the Bank Reconciliation for all accounts, including Petty Cash to 31 August 2024 has been checked & approved by Cllr. Ruscoe.
- F26.24/25    **BUDGET POSITION TO DATE**  
To note the current budget position and any variances.
- F27.24/25    **RECRUITMENT UPDATE**  
To receive verbal update.

- F28.24/25 **EXCLUSION OF THE PRESS AND PUBLIC**  
To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters;
- F29.24/25 **APPRAISALS**  
To note recent staff appraisals
- F30.24/25 **STAFFING MATTER**  
To approve a recommendation to Full Council