

Clerk to the Council/RFO: Julie Hodgkiss
Chairman: Cllr Caroline Clode

Minutes of the **Finance and Personnel Committee** Meeting held at 7:15pm on **Monday 27th November 2023** at The Pavilion.

Present: C Clode (CC), P Stevens (PS), C Teckoe (CT), M Underwood (MU),

Not in attendance: Cllr Clarke

In attendance: J Hodgkiss, Clerk

F22.23/24 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
Apologies received from Cllr Clarke – previous commitment

F23.24/25 **DECLARATIONS OF INTEREST**
None

F24.23/24 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**
None

F25.23/24 **MINUTES**
RESOLVED: PS resolved to approve and sign the minutes of the Finance Committee meeting held on Monday 25th September 2023, seconded by CC and agreed by all members present.

F26.23/24 **BANK RECONCILIATION**
Members noted the Bank Reconciliation for all accounts to 31 October.

F27.23/24 **VAT RETURN**
Members noted the return made to end Q2 2023.

F28.23/24 **FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY**
See F29.23/24

RESOLVED: PS proposed to suspend Standing Order 1cc, seconded by CT and agreed by all members present.

F29.23/24 **DRAFT BUDGET**
Members analysed at length the financial position including expenditure, income and reserves to date in conjunction with the draft budget for 2024/25 line by line. This initial draft was heading to a precept rise of 15%. Members made a number of recommendations to reduce this number. Clerk to make suggested adjustments and the budget will again be considered at Full Council on 11th December 2023.

Meeting closed at 9.45pm