

Clerk to the Council/RFO: J Hodgkiss
Chairman: Cllr R Ruscoe

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Committee Members: Clarke (TC), A Price (AP), R Ruscoe (RR), P Stevens (PS), Teckoe (CT)
Chair, M Underwood (MU)

You are summoned to attend a meeting of the **Finance and Personnel Committee** on Monday 25th November 2024 at 7.15 pm at Lythwood Room, Bayston Hill Memorial Hall.



J Hodgkiss
Clerk to the Council

18th November 2024

A G E N D A

- F31.24/25 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- F32.24/25 **DECLARATIONS OF INTEREST**
In accordance with the Council's Code of Conduct, members shall withdraw from any discussion or vote for which they hold a disclosable pecuniary interest.
- F33.24/25 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**
To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.
- F34.24/25 **MINUTES**
To approve and sign the minutes of the Finance Committee meeting held on Monday 30th September 2024.
- F35.24/25 **BANK RECONCILIATION**
To note that the Bank Reconciliation for all accounts, including Petty Cash to 31 October 2024 has been checked & approved by Cllr. Ruscoe.
- F36.23/24 **VAT RETURN**
To note the return made to end Q2 2024.
- F37.23/24 **FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY**
To note the position of financial cost centres to date.

F38.23/24

DRAFT BUDGET

To scrutinise the draft budget and make recommendations to Full Council.