

Clerk to the Council/RFO: J Hodgkiss
Chairman: Cllr R Ruscoe

Minutes of the **Finance and Personnel Committee** Meeting held at 7:15pm on **Monday 13th January 2025** at The Memorial Hall.

Present: T Clarke (TC), M Jones (MJ), R Ruscoe (RR), C Teckoe (CT) Chairman

JH - Clerk

- F39.24/25 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
Apologies were received from Cllrs Price – ill health, Underwood – personal commitment.
- F40.24/25 **DECLARATIONS OF INTEREST**
None
- F41.24/25 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**
None
- F42.24/25 **MINUTES**
RESOLVED: RR proposed to approve and sign the minutes of the Finance and Personnel Committee meeting held on Monday 25th November 2024, seconded by TC and agreed by all members present.
- F43.24/25 **FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY**
Members reviewed the position of financial cost centres to the end of the 3rd Quarter 2024/5.
- F44.24/25 **DRAFT BUDGET 2025/26**
RESOLVED: RR proposed to recommend to Full Council a precept increase of 4% which equates to £110.18 per house per year, giving a total of £204,030.27, seconded by MJ and agreed by all members present.
- F45.24/25 **TAX BASE LETTER**
Members noted that the tax base for 2025/26 was 1851.73.
- F46.24/25 **BANK RECONCILIATION**
Members were given the opportunity to scrutinise the hard copy Bank Reconciliation for all accounts to 31st December 2024 that have been checked & approved by Cllr. Ruscoe.
- F47.24/25 **REPAIR CAFÉ**
Members noted the expenditure for the Repair Café equipment vs the donations, members were pleased that given the very small outlay on supplies, the café was having a real impact on the village.

F48.24/25 **INTERNAL AUDIT REPORT**

Members noted the internal audit report and agreed all the actions would be recommended to Full Council.

F49.24/25 **STAFF TRAINING**

The Clerk provided an update on training. Tractor training was completed in December. Small tools handling training is taking place at the end of January and First Aid course places would be sought for the 2 new members of staff.

DRAFT