

Shaun Jones - Locum Clerk

From: PKF Littlejohn LLP <sba@pkf-littlejohn.co.uk>
Sent: 17 September 2021 09:27
To: Shaun Jones - Locum Clerk
Subject: SH0018 2020/21 AGAR Section 3 External Auditor Report
Attachments: SH0018_closureletter_1631859061.pdf; SH0018 AGAR.pdf; SH0018 S3.pdf

This email was sent to: clerk@baystonhillparishcouncil.org.uk

Dear Sir/Madam

Following the completion of our review, please find the following documents attached:

- One document containing our completion letter, a Notice of Conclusion of Audit template and our fee invoice;
- If relevant to your smaller authority, a pdf explaining additional charges in excess of the standard fee;
- A pdf of Sections 1 & 2 of the Annual Governance & Accountability Return (AGAR) on which our report is based; and
- A pdf of Section 3 of the AGAR (our External Auditor Report and Certificate).

Please note if your smaller authority falls in the £1 - £25,000 banding, you will have been charged the minimum fee of £200 (plus any administrative charges if relevant) plus VAT for having a limited assurance review in accordance with the scale of fees for reporting years 2017/18 to 2021/22. These fees are set by the Smaller Authorities' Audit Appointments Limited and can be found using this link <http://www.localaudits.co.uk/fees.html>

Please do not reply to this email address; instead please contact us using the email address given below if you have any queries regarding this information.

Kind regards

SBA Team
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