

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr C Clode**

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Minutes of the **Services Committee** held at 7.15pm on **Monday 24<sup>th</sup> October 2022**  
in the Lythwood Room, Bayston Hill Memorial Hall.

**Present:** Cllrs Clarke (Chairman); Merricks, Shaw, Whittall  
**In attendance:** Julie Hodgkiss,(JH) Clerk; Peter Orrell,(PO) Deputy Clerk

**S11.22/23 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

Apologies were received from Cllr Clode – Annual Leave, Cllr Parkhurst – ill health

**S12.22/23 DECLARATION OF INTEREST**

None

**S13.22/23 PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**

None

**S14.22/23 MINUTES**

**RESOLVED: CS prosed to approve the minutes as an accurate record, seconded by JW and were duly signed.**

**S15.22/23 DEPUTY CLERK AMENITIES REPORT**

The Deputy Clerk presented his previously circulated report which including reference to the recent “walkabout” with Councillors of Parish amenities. The Deputy Clerk highlighted the following;

- Longmeadow play area improvements were completed on 22<sup>nd</sup> July
- Football pitches had received all treatments by 16<sup>th</sup> Sept and were now in excellent condition, including the successful turfing of goal mouth 1.
- Tennis court has now received 2 moss treatments to improve it.
- Astro turf tender went live on 21<sup>st</sup> October, there is now a 30 day period to wait for bids.
- BMX track – dust has been ordered and work to commence once received on resurfacing
- Bowling Green has been treated extensively – managed by the Bowling Club
- Wild area on the bottom of playing fields to be cut back in next week to allow for tree canopy planting
- Donated bluebells from parishioner to be planted possibly at the Sensory Gardens.
- Walkabouts to be scheduled with members at least 3 times a year as proved very useful.

- Bus stop cleaning very overdue, PO to follow up with Handyperson team.

**S16.22/23 INTERPRETATION PANEL**

Draft artwork now complete to send to designer who will modernise, PO has already identified a potential manufacturer for new panel. Lectern we have to remain.

**S17.22/23 YCB ELECTRICAL WORKS**

A previously selected contractor for these works let us down, plus the long term plans are not clear for the building usage. PO explained that work still needs to be actioned and will be gathering additional quotes.

**S18.22/23 POLICY UPDATES**

Memorialisation Policy

The Committee recommends the policy to Full Council for approval with the following amendments;

- No plaques or adornments to be allowed on Parish Land
- Benches should be of a uniform style selected by the Parish Council
- Reference should be made to the Memorial Tree Ledger Book that the Parish Office holds.

**S19.22/23 TO PRESENT ITEMS FOR INCLUSION ON THE NEXT AGENDA.**

None