



Health and Safety Policy

SAFETY POLICY STATEMENT IN ACCORDANCE WITH SECTION 2 (3) OF THE HEALTH AND SAFETY AT WORK ETC. ACT 1974

Introduction

This document has been compiled to provide information and guidance to all employees on this Council's Health and Safety Policy and organisational arrangements for implementation of that Policy. In addition, there are Codes of Practice for certain working areas within the Council's control.

Bayston Hill Parish Council as a Corporate Body recognises its duties under the Health and Safety at Work Act 1974 and the accompanying legislation. We believe that Health and Safety is an integral part of our commitment to the public and it will be given equal priority with all other aspects of our business to meet the satisfaction of the people living in Bayston Hill. Implementation of this Policy will be through Bayston Hill Parish Councillors, with the involvement of Parish Council Employees; this will ensure that we meet as a minimum standard the letter and spirit of the law. The Parish Council will operate in such a way that it safeguards the Health, Safety and Welfare of its Employees, Contractors, Customers and the Public alike, who may be affected by its activities, as far as it is reasonably practicable. The objective is to achieve and maintain "zero" accidents and work-related illnesses within all areas of our business.

Bayston Hill Parish Council recognises its duties as follows:

Bayston Hill Parish Council will be responsible for encouraging safe working practices amongst its Employees and Contractors. They will also provide the means to enable its Employees and Contractors to work safely in a healthy environment with suitable facilities; this will be achieved by ensuring that all equipment and facilities are maintained in such a way that they are without risk of injury or ill health – so far as is reasonably practicable. Risk Assessments and regular Workplace Inspections will be used/carried out to identify hazards and control risks within this working environment.

Bayston Hill Parish Council where necessary will provide training, instruction and supervision to its Employees so as to ensure that it is in line with the Health and Safety requirements of their roles.

All Employees will be required to exercise personal responsibility in complying with and adhering to Bayston Hill Parish Council's Health & Safety Policy and Working Practices. They will do everything possible to protect the health and safety of themselves and others who could be affected by their acts or omissions. They will be expected to co-operate with the Parish Council Chairman or any other authorised person/s to enable them to comply with any duty or responsibility imposed on them by, or under, any relevant statutory provisions.

Contractors will also be required to operate according to all appropriate legislative requirements, use ACoP's in-line with Health & Safety Guidelines and Bayston Hill Parish Council's Policies, Procedures.



Employees will be consulted and involved by their active participation in Health & Safety Site Meetings and Tool Box Talks; these will take place at regular scheduled intervals and/or as required. The purpose of the consultations will be to promote and stimulate good Health and Safety practices within the Parish Council's pursuits thus ensuring continuous improvement in its systems and procedures.

Bayston Hill Parish Councillors are committed to monitor the effectiveness of their Health & Safety Policy and Procedures

Responsibilities

Overall and final responsibility for Health and Safety -
Bayston Hill Parish Council.

To receive regular updates at the Services Committee. To invest where necessary in the procurement of professional health and safety advice where they are advised to do so.

Day to Day responsibility to ensure this Policy is put in place -
Clerk

Cooperation with Health and Safety matters, take reasonable care of their own Health and Safety, report all Health and Safety concerns to appropriate person -
All Employees

All employees are to attend and complete Health and Safety training and updates. All reports of breaches should be made to the Clerk in a timely manner, the Clerk must respond to any breaches and report these to the Services Committee.

Arrangements for Health and Safety

Relevant risk assessments will be undertaken and reviewed when habits or conditions change.

We will give staff a health and safety induction and provide appropriate training (including working at height, asbestos awareness and electrical safety)

We will provide personal protective equipment.

We will consult with staff routinely of health and safety matters as they arise formally and when we review health and safety