

Carbon Neutral Working Party Terms of Reference:

Operation of the Working Party

- The Working Party will have a Budget of £200 to cover any incidental expenses.
- The Chairman of the Working Party to be appointed by the Full Council, selected from those BHPC members who have joined the Working Party.
- A Working Party must consist of at least one Councillor.
- Work priorities and co-option of named experts to be approved by Full Council or the Services Committee.
- Meeting Minutes will be provided to keep the Full Council updated
- A Working Party does not meet in public; therefore, Standing Orders are not applicable.
- To explore options and make recommendations to the Services Committee
- All Members of the Council will be informed of Working Party meetings and are able to attend.

Objective

To propose key actions to be taken by the Parish Council and the Community to achieve the target for the Parish to be Carbon Neutral by 2035 or earlier if possible.

Authority

All proposed actions will require the ratification of the Bayston Hill Parish Council, Full Council before proceeding.

Working Party Establishment

The Working Party will be formed from both Councillors and members of the Bayston Hill Community.

Time Frame

This will be a task and finish working party with a duration of no more than 6 months. If more time is required, an extension must be agreed by the Full Council of the Bayston Hill Parish Council.

Resources

The Bayston Hill Parish Council will support the working party with all reasonable requests concerning:

- Meeting Venue
- Stationery
- Finance support