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Committee Members: Cllrs Clarke (Chairman), Mrs Whittall (Vice Chairman), Cllr Mrs Lewis, Parkhurst, Keel, Mrs Trickett, Gordon and Breeze.

You are summoned to attend an Amenities Committee meeting on Monday 21 March 2016 at 7.30 pm in the Memorial Hall.

Caroline Higgins

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Clerk to the Council

14th March 2016

AGENDA

- A1.16 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- A2.16 **DECLARATION OF INTEREST** - *Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.*
- A3.16 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – *To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.*
- A4.16 **MINUTES** - *To approve and sign off the minutes of the Amenities Committee meeting held on Monday 16 November 2015.*
- A5.16 **MATTERS ARISING** – *Any matters arising from the minutes of the meeting held on 16 November 2015.*
- A6.16 **LONG MEADOW PLAY PARK** –
a. To receive a completion report on the installation and relocation of play equipment and authorise settlement of the contractor's account.
b. To receive a report on matters identified during the post installation inspection as requiring further improvements outside the contractor's

agreed specification, and authorise expenditure to address them, as required:

- i. relocation of steps for slide, (confidential quotations provided in report;
 - ii. drainage of site – recommendations in report
 - iii. repairs to wet pour (junior swings & parallel bars)
 - iv. repainting of old play equipment
 - v. replacement of chains and swing seats
 - vi. refurbishment of roundabout bearings
- c. To agree a date for the re-opening of the play park
 - d. To confirm the Council's policy on re-opening of toilets
 - e. To authorise the Clerk or a handyman to attend training on play area inspections at a cost of £255.00 & VAT

A7.16 THE COMMON –

- a. To approve the reduction in height of a number of trees growing through telephone cables; (confidential quotations to be provided in a separate report)
- b. To discuss how to improve drainage on perimeter road
- c. To authorise repairs to the Parish Council noticeboard
- d. To consider replacing the boulders around the grass perimeter to discourage vehicles from driving / parking on the grass

A8.16 PARRS POOL - To develop a clear specification for the improvement of the site, to enable the Clerk to progress this as the next project

A9.16 LYTHWOOD PAVILLION ELECTRICS - To authorise replacement of bollard and installation of bulkhead light inside meter cupboard. To consider quotations and appoint a suitably qualified contractor, (see report for confidential quotations)

A10.16 ONGOING PROJECTS – *To review ongoing projects.*

A11.16 CORRESPONDENCE – *To review and discuss any letters received that relate to Amenities.*

A12.16 PAYMENTS – *To approve and sign all payments*

A13.16 EXCLUSION OF THE PRESS AND PUBLIC - *To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters.*

A14.16 CONFIDENTIAL MINUTES – *To approve and sign off the Confidential Minutes of the Amenities Committee meeting held on Monday 16 November 2015*

A15.16 MATTERS ARISING - *To consider any matters arising from the confidential minutes of the Amenities Committee meeting held on Monday 16 November 2016*