

**Clerk to the Council/RFO: J Hodgkiss**  
**Chairman: Cllr R Ruscoe**

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Committee Members: M Jones (MJ), K Turner (KT), A Price (AP) Chairman, R Ruscoe (RR), C Teckoe (CT), M Underwood (MU).

You are summoned to attend a meeting of the **Finance and Personnel Committee** on Monday 29<sup>th</sup> September 2025 at 6:00pm at Bayston Hill Memorial Hall.



**J Hodgkiss**  
**Clerk to the Council**

**22<sup>nd</sup> September 2025**

## **A G E N D A**

**F22.25/26 TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

**F23.25/26 DECLARATIONS OF INTEREST**

Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer

**F24.25/26 PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**

To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.

**F25.25/26 MINUTES**

To approve and sign the minutes of the Finance Committee meeting held on Monday 28<sup>th</sup> July 2025.

**F26.25/26 BANK RECONCILIATION**

To note that the Bank Reconciliation for all accounts to 31st August 2025 has been checked & approved by Cllr. Ruscoe.

**F27.25/26 BUDGET POSITION**

To note the current budget position and any variances.

F28.25/26

**POLICIES**

To review and recommend policies to Full Council.

- IT Policy
- Lone Working Policy
- Mat leave Policy
- Paternity Policy
- Poor Performance Policy
- Sick Leave Policy
- Social Media Policy
- Whistleblowing Policy

F29.25/26

**APPRASIALS**

To review the completed staff appraisal paperwork.

F30.25/26

**TRAINING**

To approve a one day First Aid course for all staff at the cost of £665 plus VAT.