

Clerk to the Council/RFO: J Hodgkiss
Chairman: Cllr R Ruscoe

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Committee Members: M Jones (MJ), K Turner (KT), A Price (AP) Chairman, R Ruscoe (RR), C Teckoe (CT), M Underwood (MU).

You are summoned to attend a meeting of the **Finance and Personnel Committee** on Monday 28th July 2025 at 7:15pm at Bayston Hill Memorial Hall.



J Hodgkiss
Clerk to the Council

21st July 2025

A G E N D A

F14.25/26 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

F15.25/26 **DECLARATIONS OF INTEREST**

Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer

F16.25/26 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**

To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.

F17.25/26 **MINUTES**

To approve and sign the minutes of the Finance Committee meeting held on Monday 19th May 2025.

F18.25/26 **BANK RECONCILIATION**

To note that the Bank Reconciliation for all accounts to 30 June 2025 has been checked & approved by Cllr. Ruscoe.

F19.25/26 **VAT RETURN Q1**

To note the Q1 VAT submission reports.

F20.25/26 **BUDGET POSITION Q1**

To note the current budget position and any variances.

F21.25/26 **POLICIES**

To review and recommend policies to Full Council.

Staff Handbook

- Annual Leave
- Anti-bullying and Harassment
- Bereavement
- Data Protection
- Disciplinary
- Drug and Alcohol
- Grievance
- Emergency/Dependants Leave
- Equality and Diversity
- Expenses
- Flexible Working
- Home Working