

---

**Agenda**

Parish Office  
Lyth Hill Road  
Bayston Hill  
Shrewsbury

Telephone/Fax: 01743 874651

E-mail: [clerk@baystonhillparishcouncil.org.uk](mailto:clerk@baystonhillparishcouncil.org.uk)

Website: [www.baystonhillparishcouncil.org.uk](http://www.baystonhillparishcouncil.org.uk)

Committee Members: K Turner (KT), A Price (AP) Chairman, R Ruscoe (RR), C Teckoe (CT), M Underwood (MU).

You are summoned to attend a meeting of the **Finance and Personnel Committee** on Monday 12<sup>th</sup> January 2026 at 6:00pm at Bayston Hill Memorial Hall.



**J Hodgkiss**  
Clerk to the Council

**5<sup>th</sup> January 2026**

F45.25/26 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

F46.25/26 **DECLARATIONS OF INTEREST**

Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.

F47.25/26 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**

To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.

F48.25/26 **MINUTES**

To approve and sign the minutes of the Finance Committee meeting held on Monday 8<sup>th</sup> Dec 2025.

F49.25/26 **FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY**

To note the position of financial cost centres at the end of the 3rd Quarter 2025/6.

F50.25/26 **DRAFT BUDGET 2026/27**

To review the draft budget and make recommendations to Full Council.

F51.25/26 **TAX BASE LETTER**

To note the information from Shropshire Council

F52.25/26 **BANK RECONCILIATION**

To note that the Bank Reconciliation for all accounts to 31<sup>st</sup> December 2026 have been checked & approved by Cllr. Ruscoe.

F53.25/26    **VAT**

To note the VAT position at the end of Q3

F54.25/26    **EXCLUSION OF THE PRESS AND PUBLIC**

*To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters;*

F55.25/26    **STAFFING**

To create and approve documents to present at Full Council.