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***‘protecting and improving the quality of life***

***for all Bayston Hill residents’***

**Clerk/RFO to the Council: Caroline Higgins**

**Chairman: Cllr Keith Keel**

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Dear Councillor,

You are summoned to attend a meeting of the Full Council on Monday 27 November 2017 at 7.00 p.m. in the Memorial Hall.

**Caroline Higgins**

**Caroline Higgins** 22 November 2017

**Clerk to the Council**

# A G E N D A

FC 102.17 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

FC 103.17 **DISCLOSABLE PECUNIARY INTEREST-** *Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests; Members are reminded that they are required to leave the room before the discussion and voting on matters in which they have a disclosable pecuniary interest.*

FC 104.17 **PUBLIC SPEAKING/QUESTIONS** **AT COUNCIL MEETINGS –** *To allow members of the public the opportunity to speak on any item listed on the Agenda up to a maximum of 3 minutes.* ***To include an update from David Preston on the tenders received for the development of the Community Plan questionnaire.***

FC 105.17 **MINUTES** - To confirm the accuracy of the minutes of the **Full Council** meeting held on Monday 6 November 2017.

**ADOPTION OF COMMITTEE MINUTES:** To adopt the minutes of the following Committee meetings:

* **Amenities Committee** meeting held on 2 October 2017;
* **Planning Committee** meeting held on 23 October 2017

FC 106 17 **CLERK’S REPORT** (Budget matters only)

FC 107.17 **VISIONING EVENT** – To review the event held **13 November 2017** and to note the ideas and projects suggested for consideration by the Parish Council in the 2018/19 budget, (see agenda item FC109.17); To note that a **Strategic Planning** session will be held in February following a **proposed Parish Walk-around on Saturday 13 January** to which all Councillors are invited.

FC108.17 **BUDGET FORECAST ­–** To receive a financial forecast and provisional budget proposal **(Income and recurring revenue expenditure)** – to follow

FC 109.17 **PROJECTS EXPENDITURE FOR NEW FINANCIAL YEAR 2018/19** - to consider which projects the Council wishes to budget for and implement in 2018/19;

1. **LIBRARY DONATION** £25,000
2. **LYTH HILL CONTRIBUTION** £6,492
3. **COMMUNITY LED PLAN** (Review sufficiency of reserve)
4. **TRANSFER OF COMMUNITY WOODLANDS / BROOKFIELD** (Additional working hours for maintenance)
5. **PARCEL OF WOODLAND –** To consider whether the Council wishes to submit an expression of interest in the purchase of land at Hanley Lane; The land measures 3.16 acres (1.28 ha) and is offered at an indicative price of £30,000.
6. **FITNESS TRAIL** (Consider grant funding available) - £10,000
7. **SPORTS TRAINING/ COACHING** (Tennis / Walking Football / Bootcamps) £5,000
8. **YOUTH PROVISION / INVOLVEMENT** £5,000
9. **CHANGING ROOM IMPROVEMENTS** £9,903
10. **FURTHER CONVERSIONS TO LED STREETLIGHTING** £10,000?
11. **WASTE BIN IMPROVEMENTS / LITTER PICKERS FOR COMMUNITY USE** £5,000
12. **THE COMMON** £?
13. **ADDITONAL STREET FURNITURE** £3,000
14. **ANY OTHER PROJECTS FOR CONSIDERATION AND COSTING**

FC 110.17 **RESERVES STRATEGY AND ALLOCATIONS**

1. **ASSET RENEWALS**
2. **EARMARKED RESERVES**
3. **LJC FUNDS**
4. **CIL FUNDS**

FC 111.17 **APPROVAL OF PAYMENTS** (List to follow)

FC112.17 **EXCLUSION OF THE PRESS AND PUBLIC -** *To pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960 (S1(2)) and in accordance with the provisions of Schedule 12 of the Local Government Act 1972; so as to discuss the following confidential matters.*

FC 113.17 **CONFIDENTIAL MATTERS** (Salaries and Pension breakdown)