

Clerk to the Council/RFO: Julie Hodgkiss
Chairman: Cllr Caroline Clode

Minutes of the **Finance and Personnel Committee** Meeting held at 7:15pm on **Monday 27th March 2023** at Lythwood Room, Bayston Hill Memorial Hall.

Present: Cllrs Clode (CC), C Higgins (CH), P Higgins (PH)

Not in attendance: Cllrs T Clarke, C Teckoe

In attendance: J Hodgkiss, Clerk

F46.22/23 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
Cllr Clarke – ill health, Cllr Teckoe, work commitments

In the absence of the Chair. CH proposed that CC take the chair, this was seconded by PH and agreed by all members present.

F47.22/23 **DECLARATIONS OF INTEREST**
NONE

F48.22/23 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS**
NONE

F49.22/23 **MINUTES**
RESOLVED: CH proposed the minutes of the Finance and Personnel Committee meeting held on Monday 9th January 2023 were an accurate record, this was seconded by CC and agreed by all members present.

F50.22/23 **FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY**
Members noted the report.

F51.22/23 **BANK RECONCILIATION**
Members noted the report.

F52.22/23 **QUARTER TWO VAT RETURN**
Members noted the report

F53.22/23 **EXCLUSION OF THE PRESS AND PUBLIC**
None present

F54.22/23 **STAFF APPRAISALS**
Members received a verbal update from the Clerk – 50% of appraisals complete. Hard copies of these were distributed, no HR issues were raised.

Meeting closed at 6:35pm