

***‘protecting and improving the quality of life***

***for all Bayston Hill residents’***

**Clerk to the Council/RFO: Caroline Higgins**

**Chairman: Cllr Keith Keel**

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Committee Members: Cllrs Parkhurst, Clarke, Jones, Robinson; Breeze; Gouge and Keel.

You are summoned to attend a meeting of the Finance Committee on Monday 15 April 2019 at 7.00 pm in the Memorial Hall.

**Caroline Higgins**

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**Clerk to the Council** 8 April 2019

# A G E N D A

F48.18/19 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

F49.18/19 **DECLARATIONS OF INTEREST** - *Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members’ interests maintained by the Monitoring Officer*

F50.18/19 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – *To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.*

F51.18/19 **MINUTES -** *To approve and sign the minutes of the Finance Committee meeting held on Monday 14 January 2019.*

F52.18/19 **CLERK’S REPORT &** **MATTERS ARISING -** *To receive an update on any actions taken or outstanding from the previous Finance Committee meeting held on Monday 14 January 2019 not arising elsewhere on the agenda.*

F53.18/19 **FINANCIAL POSITION BY COST CENTRE & CODE SUMMARY –** *To note the position of financial cost centres compared to budgets at the end of the financial year and note any movements made to earmarked reserves.*

F54.18/19 **BANK RECONCILIATION** - *To agree and sign the Bank Reconciliation for all accounts, including Petty Cash to 31 March 2019, (to follow).*

F55.18/19 **ANNUAL RETURN –** To note the arrangements for approval of the Annual Return for 2018/19, which is a Full Council responsibility and note progress to date.

F56.18/19 **REVIEW INVESTMENT STRATEGY**

F57.18/19 **KEY FINANCIAL TASKS –** To review Key Financial Tasks calendar and identify actions arising

F58.18/19 **PAYMENTS** – *To approve and sign any payments due (list to follow)*

F59.18/19 **EXCLUSION OF THE PRESS AND PUBLIC -** *To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters.*

F60.18/19 **CONFIDENTIAL QUOTATIONS** – To consider quotations for pitch renovations and authorise expenditure as appropriate