

**Clerk to the Council/RFO: Caroline Higgins**  
**Chairman: Cllr Keith Keel**

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Committee Members: Cllr Keel (Chairman), Cllr Breeze (Vice-Chairman and Planning), Cllr Mrs J Whittle (Amenities), Cllr Parkhurst (Finance); Cllr Hudson, (Vice Chair of Planning) and Cllr Jones, (Immediate Past Chair).

You are summoned to attend a meeting of the Management and Personnel Committee on **Monday 26 March 2018** at **6:00 pm** at the Parish Office

*Caroline Higgins*

**Caroline Higgins**  
**Clerk/ RFO**

21 March 2018

## **AGENDA**

- MP11.18 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- MP12.18 **DECLARATION OF INTEREST** – *Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.*
- MP13.18 **APPROVAL OF PAYMENTS** – To consider and authorise payments becoming due before the financial year end – *See payments schedule attached*
- MP14.18 **EXCLUSION OF THE PRESS AND PUBLIC** - *To pass a resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, ss 1(2), so as to discuss the following confidential matters*
- MP15.18 **CONFIDENTIAL MINUTES** – *To approve and sign the minutes of the Personnel Committee meeting held on Thursday 15 March 2018*
- MP16.18 **CONFIDENTIAL STAFF MATTERS** – *See confidential report*
- MP17.18 **CONFIDENTIAL COMPLAINT** – *See confidential correspondence*
- MP18.18 **CONFIDENTIAL MATTERS ARISING TO BE CARRIED FORWARD**
- MP19.18 **DATE OF NEXT MEETING**

