

Clerk to the Council/RFO: Caroline Higgins

Chairman: Cllr Keith Keel

10 May 2018

Minutes of a Full Council Meeting held at 8.10 pm on Monday 23 April 2018 in the Memorial Hall.

Present: Cllrs Keel, (Chairman); Breeze (Vice Chair); Parkhurst; Jones; Clarke; Engler; Mrs Lewis; Mrs Whittall, Mrs Robinson; Mrs Howells; Ryan and Gouge;

In attendance: Caroline Higgins, Clerk

FC 38.18 **APOLOGIES** – Cllr Jones (family commitment) – This was approved unanimously

FC 39.18 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** – Cllr Clarke declared his personal interest as the Council's representative to the Bowling Club and his pecuniary interest as his wife is employed as key holder to the Council; Cllr Mrs Whittall declared her personal interest as her son-in-law hires the football pitches

FC 40.18 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – There were no members of the public present.

Cllr T Clarke gave a report on the activities of Shropshire Council, including the improvement works around Shrewsbury. He stated that the roundabout at Meole Brace had received an award for engineering excellence.

He reported that Kier have been installed as the new Highways Contractor and the handover had been seamless. Kier also maintain the Highways England roads in this area (Area 9) and it is hoped there would be some efficiencies arising from this.

The contractor has 18 gangs operating full time across the county tackling potholes. The contractor is prioritising major routes and busy roads. The potholes on Pulley Lane have been reported and marked up for repair.

He also reported that 5 fire engines and crews had taken part in an exercise at Oaklands School site the previous week. Cllr Clarke stated that he had been provided with access to the school to recover a number of decorative tiles which have sentimental value to some residents. Some could not be recovered as they were too strongly adhered to the walls.

FC 41.18 **MINUTES** – The Council **resolved unanimously** to approve the minutes of the meeting held on 5 March 2018 as a true record.

Signed: Date:

FC 42.18 **MINUTES OF COMMITTEE MEETINGS** The Council **resolved unanimously** to adopt all of the minutes of the following Committee meetings: Finance, 12 February 2018; Amenities, 5 February 2018; Planning, 5 February and 5 March 2018;

FC 43.18 **CLERK'S REPORT & MATTERS ARISING**

- 1) **Grant application from Oakmeadow School** – Cllr Lewis reported on a meeting she had attended with the Business Manager employed by the school to progress various long term projects. If awarded, the grant would be used to develop an all-weather running track. *Cllr Breeze declared his personal interest as his children attend the school.* The Council discussed the application and considered whether there was sufficient evidence of community benefit. Cllr Ryan proposed a grant of £500 be awarded and was seconded by Cllr Lewis. The motion was defeated by a vote of 2 in favour to 5 against. *Cllr Breeze and others abstained from the vote.*
- 2) **Outdoor Gym** – The Clerk reported no further progress and the Council resolved to defer further discussion to the next Amenities meeting.
- 3) **CCLA** – The Clerk confirmed that £75,000 has been transferred into the CCLA Deposit Fund, which benefits from interest and instant access.
- 4) **Memorial Tree** – Cllr Whittall confirmed she had planted a tree in the Community Woodland.

FC 44.18 **COMMUNITY LED PLAN** – Cllr Lewis reported that the deadline for amendments had passed, however the Clerk had previously recommended the inclusion of a privacy notice and Cllr Hudson identified a typing error. Cllr Lewis requested that the Clerk assist the Committee with a distribution plan but not with the actual deliveries, which would be undertaken by volunteers.

FC 45.18 **ANNUAL REPORT & PARISH MEETING** – The Council noted that Sharon Magrath had accepted their invitation to be Guest Speaker at the Annual Parish Meeting and it was resolved that the Clerk make arrangements to use the projector and PA system at the Memorial Hall. It was resolved to invite speakers from Future Fit and Shropshire Council Planning Policy team to speak about the Local Plan Review, although it was acknowledged that should all accept the invitations there would be little time for public discussion. It was resolved that all speakers would be given a restricted time to speak.

The Clerk reported that she was still waiting for a number of Committee reports and that the deadline for submission was the end of the week.

FC 46.18 **TRAINING AND THE CODE OF CONDUCT** – The Clerk reported that training had been arranged for all members on 30 April 2018 in the Memorial Hall. She urged all members to attend.

FC 47.18 **STAFF HANDBOOK** – The Clerk apologised that an unfinished draft had been circulated with the papers. Cllr Parkhurst suggested the handbook include a section detailing acceptable use of computing equipment. He also suggested that other Council handbooks be reviewed as templates prior to approval of a final draft.

Signed: Date:

Cllr Breeze proposed that a further draft be brought to the Management and Personnel Committee for review together with any guidance from NALC. He was seconded by Cllr Whittall and the matter was resolved.

FC48.18 **MODEL STANDING ORDERS** – The Council noted the publication of new Model Standing Orders incorporating new legislation published since 2013. Cllr Parkhurst proposed that the policies be debated line by line at a full council meeting with the proposed changes highlighted against the current standing orders (adopted in 2010 and reviewed in 2016).

Cllr Clarke proposed that the Council retains its existing Standing Orders and attempts to incorporate the additional clauses rather than adopt the new model. This was resolved.

Cllr Keel observed that there are a lot of changes and proposed a separate meeting be arranged before the end of July 2018 to update Standing Orders. This was unanimously resolved.

FC49.18 **NATIONAL PAY AWARD** – The Clerk presented the new national pay scales recommended by the NJC for local government employees, to take effect from 1 April 2018. The Council resolved unanimously to adopt these revised scales for relevant staff with effect from 1 April 2018.

FC50.18 **EXCLUSION OF THE PRESS AND PUBLIC** – It was **resolved unanimously to exclude the press and public to discuss confidential matters.**

FC51.18 **COMMUNITY AWARDS** – The Council considered the nominations for Community Awards and approved a number of awards for Exemplary Achievement. The Council resolved to authorise expenditure on suitable certificates for presentation at the Annual Parish Meeting.

The meeting closed at 9:25pm

Signed: Date: