

Clerk to the Council/RFO: Caroline Higgins
Chairman: Cllr Keith Keel

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Committee Members: Cllrs Clarke (Chairman), Mrs Whittall (Vice Chairman), Cllr Mrs Lewis, Parkhurst, Keel and Breeze.

You are summoned to attend an Amenities Committee meeting on Monday 12 June 2017 at 7.30 pm in the Memorial Hall.

Caroline Higgins

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Clerk to the Council

6 June 2017

AGENDA

- A37.17 **TO ELECT A CHAIR AND VICE CHAIR OF THE COMMITTEE TO SERVE UNTIL THE NEXT ANNUAL COUNCIL MEETING**
- A38.17 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**
- A39.17 **DECLARATION OF INTEREST** - Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. *Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer.*
- A40.17 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – *To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.*
- A41.17 **MINUTES** - To approve the minutes of the Amenities Committee meeting held on 27 March 2017.
- A42.17 **MATTERS ARISING** – To consider matters arising from previous Amenities Committee meetings, not arising elsewhere on the agenda (see action list).

- A43.17 **CLERK'S REPORT** – To include a report of expenditure on revenue items under £500, approved in accordance with Financial Regulation 4.1 (To follow)
- A44.17 **REQUEST BY BAYSTON HILL JUNIOR FOOTBALL CLUB TO INSTALL A CONTAINER TO SERVE REFRESHMENTS AT STANLEY PARKER PLAYING FIELDS**
- A45.17 **ONLINE BOOKING OF PARISH AMENITIES** – To consider surveying residents on the demand for online booking facilities
- A46.17 **CHANGING FACILITIES – LYTHWOOD PAVILION** – To note and consider the responses to the recent stakeholder questionnaire; To consider whether the preliminary feasibility study on re-configuration of the pavilion to comply with current Football Association technical standards would adequately address the issues raised in the survey; To identify any further modifications to the drawings and to authorise the preparation of final drawings suitable for issue to contractors for quotation purposes only.
- A47.17 **PARRS POOL** –To discuss and approve a draft specification for the ongoing management of the duckweed and vegetation around the pool area; to consider purchasing additional seating for the pool area and to approve the replacement of the rustic bench stolen from the northern end of the pool.
- A48.17 **LYTH HILL COUNTRY PARK** – To receive an update on the meeting with Shropshire Council and Longden Parish Council to discuss arrangements for day to day and financial management of Lyth Hill Country Park.
- A49.17 **TREE POLICY** – To consider adapting and adopting the tree policy used by Shrewsbury Town Council (attached) to guide the Council in its management of trees on Parish land.
- A50.17 **FOOTBALL PITCH MAINTENANCE** – To confirm the scope of pitch maintenance requirements and stability testing of football goals to enable arrangements to be made for the work to be undertaken by a suitably qualified contractor during the summer.
- A51.17 **ROUNDERS PITCH** – To consider a request to mark out a rounders pitch at either Stanley Parker Playing Fields or the Glebefields and to consider an appropriate charge for its hire.
- A52.17 **REVIEW OF TERMS OF HIRE FOR ALL FACILITIES** –To consider and approve draft hire agreements for sports and community facilities (to follow)
- A53.17 **ONGOING PROJECTS** – To review ongoing projects (To follow)
- A54.17 **CORRESPONDENCE** – To note and discuss any correspondence relating to Amenities
- A55.17 **PAYMENTS** – To approve and sign all payments (to follow)

A56.17 **EXCLUSION OF THE PRESS AND PUBLIC** - *To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters.*

A57.17 **CONFIDENTIAL MINUTES** – None

A58.17 **CONFIDENTIAL QUOTATIONS** –

- i) To consider confidential quotation(s) for the annual street light maintenance contract which expired on 30 April 2017 and consider extending the maintenance contract to 3 years to include the electrical testing of columns due within the period.
- ii) To consider a quotation to provide a tracked chipper and labour to dispose of the excess branches removed from Parrs Pool during phase 2