

**Clerk to the Council/RFO: Emma Kay**  
**Chairman: Cllr Mrs Teresa Lewis**

---

**1 May 2015**

**Minutes of a Full Council Meeting held at 7.30 pm on Monday 20 April 2015 in the Memorial Hall.**

**Present:** Cllrs Mrs Lewis, Jones, Clarke, Gordon, Keel, Parkhurst, Mrs Trickett, Mrs Whittall, Ball, Moraghen, Gouge and Breeze.

**In attendance:** Mrs Kay – Clerk and five members of the public.

FC36.15 **CO-OPTION OF NEW PARISH COUNCILLORS** – The new Councillor applicants were asked to leave the room whilst the meeting discussed their applications. The Chair confirmed that a discussion had already been held at the last meeting and application forms considered and asked for proposers and seconders for each candidate.

Cllr Parkhurst **proposed**, Cllr Jones **seconded** and it was **RESOLVED** that Mr Arthur Gouge become a Parish Councillor.

Cllr Clarke **proposed**, Cllr Jones **seconded** and it was **RESOLVED** that Mr Paul Breeze become a Parish Councillor.

Cllr Jones **proposed**, Cllr Keel **seconded** and it was **RESOLVED** that Mrs Laura Whitmarsh become a Parish Councillor.

The Chair invited the new councillors back to the meeting and formally welcomed them onto the Parish Council.

FC37.15 **APOLOGIES** – Cllr Mrs Whitmarsh (lack of childcare).

FC38.15 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** – The Chair explained the Declarations to the new councillors and there were no declarations beyond those recorded in accordance with the Code of Conduct.

Signed: ..... Date: .....

FC39.15 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – Mr Glossop, a local resident, spoke about the proposed Oakland/Glebeland development. He stated that he had seen a legal permission from 1949 that designated the Glebeland as a playing field and that there had been no change of status submitted since that date. He advised councillors that he had written an open letter to Shropshire Council, the Stakeholder group, Parish Council and Malcolm Price at Central Planning with this information, believing it would now be legally impossible to sell the Glebeland. He stated that he had received acknowledgements from all recipients except the Parish Council and that this disappointed him. The Chair apologised for a lack of formal acknowledgement, thanked Mr Glossop for his comments although this was not an Agenda item at this meeting. She advised him to contact Sport England for their opinion on this latest discovery and that this subject would be revisited as an Agenda item at the next Full Council meeting.

Cllr Clarke informed the meeting that the next Steering Group meeting would take place in the near future.

Cllr Keel reminded councillors that all correspondence should be replied to within 7 working days. **Action: Clerk.**

FC40.15 **MINUTES** – It was **proposed** by Cllr Parkhurst, **seconded** by Cllr Mrs Whittall and **RESOLVED** that the minutes of the Full Council meeting held on Monday 9 March 2015, once minor amendments have been made, be accepted as a true record.

Cllr Keel suggested it may be beneficial to discuss potentially controversial planning applications at Full Council in the future. Cllr Parkhurst reminded councillors that Planning meetings were promulgated and any interested parties could attend the meetings.

FC41.15 **MATTERS ARISING** – The following matter arose from the Full Council meeting held on Monday 9 March 2015:

FC24.15 **Waste Ground by Oakmeadow School** – Cllr Clarke advised the meeting that the School was hoping to get some clarification as they were unsure of their jurisdiction over the piece of ground. They were seeking help from the young offenders to clear the ground. He asked whether the Parish Council may be able to offer some support by way of a skip. The Chair suggested this be brought to the next Amenities Committee meeting.

FC42.15 **CHAIR'S REPORT** – The Chair presented her report mentioning the difficult wait with regards to the large number of planning applications that the Planning Committee had recently objected to.

She advised councillors that the Parish Plan group were now up and running and asked whether the Youth and Community building should be advertised in the Villager magazine.

She spoke of her interaction with residents via the Villager facebook page, purely to clarify information about things the Parish Council was involved in.

Signed: ..... Date: .....

She welcomed the new councillors to the Parish Council and the Clerk back to work.

Finally she wanted to thank Mrs Cousins for the wonderful work she had done during her time as the Locum Clerk and hoped that she would maintain her links with the Parish Council.

FC43.15 **CLERK'S REPORT** – The Clerk's Report included the following:

**Planning** – At the time of writing, no decisions have been made on the four pending planning applications to build around the edges of Bayston Hill, in Gorse Lane, Hanley Lane, Pulley Lane and adjacent to the A49, near Cornwall Drive/Kendricks Bank. The Parish Council and local residents are all anxiously awaiting the outcome of these applications.

**HIRE OF YOUTH AND COMMUNITY BUILDING** – Bookings for the Youth and Community Building have increased. Bluebird Care has booked several 3-day training sessions there throughout April and May. Some local musicians are using the hall regularly and there have been bookings for children's parties in April and May.

The Locum Clerk stated that it had been a fascinating job and she had thoroughly enjoyed her time with the Parish Council. She thanked everyone for their time, patience and help in dealing with many queries!

Cllr Clarke mentioned that a regular user of the Youth and Community building had asked whether a block booking rate was available. The Clerk suggested the same arrangement as the Astro Turf as they were charged at the same hourly rate. **Ongoing.**

FC44.15 **REPORT FROM SHROPSHIRE COUNCIL REPRESENTATIVE** – Cllr Clarke reported on the following:

**General Election** – This was obviously taking up a lot of time at the moment.

**Housing Benefits** – Following the changes in housing benefits a few years ago that resulted in the bedroom tax, councils were given discretionary powers to pay extra benefit to those that were deemed to exceptionally need it. Initially disability payments received by claimants were considered during the means testing. Following a recent judicial review it was recommended that disability allowance should not be included in means testing, as a result Shropshire County Council no longer take these payments into account.

**Library Service** – The Library Service is being subjected to an ongoing review in light of the Central Government cuts. They are now looking at branch libraries in outlying areas such as the Church Stretton Library which is being removed from its current historical location and is being moved into the School. Bayston Hill library is not currently under scrutiny as it is hoped it will be relocated into the Community Hub once developed. Shropshire Council is still looking to reduce the staff costs of libraries and may look to the community in future to manage them.

Signed: ..... Date: .....

**Planning within Shropshire** – Cllr Clarke reported that he is on a working group that is looking into the Planning set up within Shropshire. There are currently Central, Southern and Northern Shropshire Planning Committees but there are firm views that these could be reduced to a single Central Committee to deal with all the County’s applications. Cllr Clarke expressed his concerns that essential local input will be lost. He stated that all Shropshire Council members had been surveyed and he expected further reviews in the near future.

The Chair took this opportunity to remind councillors that representatives from the Shropshire Planning department would be speaking at the Annual Parish meeting.

FC45.15 **TO APPROVE AND SIGN ALL PAYMENTS** – There were no payments presented for approval on this occasion.

FC46.15 **PARISH PLAN** – The Chair gave the meeting an update on the progress of the Parish Plan.

She advised councillors that there had been 3 meetings in total, there had been a good response to the invites sent out and that progress was being made on creating specific roles, a constitution and identifying themes for the plan. The Community Enablement Officer had provided the group with the Shropshire Community Led Planning Guide to help clarify the process.

Cllr Keel raised some concerns about why the Parish Plan review had now become a Community Led Plan and that letters published in the Villager had not been agreed at Full Council.

A discussion followed on the differences between a Community Led Plan and a Neighbourhood Plan. Concern was voiced that decisions were being made, such as the constitution, without full Parish Council agreement although it was generally agreed that the current approach would prevent the work all falling to one person. It was agreed that the constitution would be discussed at the next Full Council meeting.

FC47.15 **REVIEW OF POST OFFICE RELOCATION** – The Chair asked for feedback from councillors about the new Post Office service provided at the Spar shop. Following discussion it became apparent that there had been a loss of service in some areas, opening times were very dependent on how busy the shop was and there were some security and privacy issues. The Clerk offered to feed back in writing the Parish Council’s concerns. **Action: Clerk.**

FC48.15 **ANNUAL REPORT AND ANNUAL PARISH MEETING** – The Clerk reported that she had booked the Annual Report in to be delivered with the Chronicle during the week beginning 18 May 2015 at a very competitive price. She had also spoken to the printers and was just collating the reports and end of year information.

Plans for the Annual Parish meeting are well underway.

Signed: ..... Date: .....

FC30.15 **ADOPTION OF MINUTES FROM COMMITTEES** – Cllr Mrs Whittall **proposed**, Cllr Parkhurst **seconded** and it was **RESOLVED** that the minutes of the Amenities Committee meeting held on 26 January 2015 and the Planning Committee meeting held on 9 February 2015 be adopted.

FC50.15 **EXCLUSION OF THE PRESS AND PUBLIC** - It was **proposed** by Cllr Mrs Whittall, **seconded** by Cllr Parkhurst and **RESOLVED** to exclude the press and public under LGA 1972 ss 100 (2), so as to discuss Confidential matters.

**Meeting closed at 8.58 pm**  
**The members of the public left the meeting at 8.50 pm**

As he left the meeting Mr Glossop asked when the Oaklands/Glebeland would next be discussed at Full Council. The Chair confirmed that this would be after the Annual Council Meeting, sometime in June.

**Minutes of a Full Council Meeting held at 7.30 pm on Monday 20 April 2015 in the Memorial Hall following exclusion of the Press and Public**

FC51.15 **MINUTES** - It was **proposed** by Cllr Mrs Whittall, **seconded** by Cllr Jones and **RESOLVED** that the confidential minutes of the Full Council meeting held on Monday 9 March 2015 be accepted as a true record.

FC52.15 **MATTERS ARISING** – There were no matters arising.

FC53.15 **ADOPTION OF CONFIDENTIAL MINUTES FROM COMMITTEES** – It was **proposed** by Cllr Moraghen, **seconded** by Cllr Jones and **RESOLVED** that the confidential minutes of the Amenities Committee meeting held on 26 January 2015 and the Planning Committee meeting held on 9 February 2015 be adopted.

FC54.15 **UPDATE FROM PERSONNEL COMMITTEE** – The Chair updated members on topics discussed at the Personnel meeting held that evening and the recommendations made by the Personnel Committee on the following subjects:

Clerk’s annual incremental pay rise.  
Annual Staff Appraisals.  
Financial support for the Parish Plan.  
Handymen duties.

It was **proposed** by Cllr Gordon, **seconded** by Cllr Parkhurst and **RESOLVED** that the recommendations be actioned.

**Meeting closed at 8.58 pm**

Signed: ..... Date: .....