

Minutes of a meeting of the Amenities Committee held on Monday 26 March 2012 at 7.30pm in the Memorial Hall

Present Cllr's Clarke (Chair), Hindson, Mrs Jones and Mrs Whittall

In attendance Anne Chalkley – Clerk. Cllrs Moraghen

A149.11 **APOLOGIES** – Cllr Parkhurst (Unwell). **All agreed.**

A150.11 **DECLARATION OF INTEREST** – *To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act and The Local Authorities (Model Code of Conduct) England Order 2007.*
Cllr Clarke declared a personal interest in Longmeadow park as his wife is the key holder and he is the council's representative of the Bayston Hill Crown Green Bowling Club on Lythwood complex. Cllr Mrs Whittall declared her personal interest in the football/Astro Turf pitch as her son-in-law hires these facilities.

A151.11 **VICE CHAIR OF AMENITIES** – After discussion it was **agreed** to defer this item until the Annual Council Meeting on the 14 May 2012.

A152.11 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – To allow the public/representative the opportunity to speak for up to 3 minutes on an item on the Agenda. There were no public present.

A153.11 **MINUTES** – It was **proposed** by Cllr Mrs Whittell and **seconded** by Cllr Mrs Jones to sign off the minutes of the 27 February 2012 as a true record. **All agreed.**

A154.11 **MATTERS ARISING** – A119.11 Matters Arising item (c) Bus Service. Clerk/Cllr Clarke
After discussion it was **agreed** that the Clerk with Cllr Clarke write a letter regarding the lost internal bus service.

A155.11 **PAYMENTS** - It was **proposed** by Cllr Mrs Jones and **seconded** by Cllr Hindson that all cheques and On-Line banking procedures be approved and signed. **All agreed.**

Cheque drawn

Cheque	To	For	Net	Vat	Gross
100026	Post Office	Petty Cash	35.13	0.00	35.13

Signed: Date:.....

Business On-Line Banking to be approved for processing

To	For	Net	Vat	Gross	Budget
E-On	Street Light Repair	30.10	6.02	36.12	St Light Repair
E-On	Street Light Repair	30.10	6.02	36.12	St Light Repair
Ray Hughes & Sons	Flood light Bulbs Replace	1339.00	267.80	1606.80	Flood Lights
Heartwood	Top hedge at Park	475.00	0.00	475.00	Park Maint
Severn Trent Water	Water	16.32	0.00	16.32	Park Maint
Screwfix	Materials for Y&C Bld	43.56	8.72	52.28	Y&C Bld Repairs
Boys Boden	Materials for Y&C Bld	206.88	41.38	248.26	Y&C Bld Repairs
Delmar Press	Newsletter	240.00	0.00	240.00	Publication/Comm
Morgans of Oswestry	Wire for Park posts	18.33	3.67	22.00	Park Maint
Staff	March salary	3712.79	0.00	3712.79	Staff

A156.11

MAINTENANCE REPORT –

- a) **Stanley Parker Playing Fields** – The Clerk confirmed that the slitting of the football pitches had been carried out by Shrewsbury Town Council on Monday 26 March 2012.
- b) **Ivor Wright Play Area** – After discussion it was **agreed** for the maze to be cut as soon as possible. The Clerk to give instructions to the handymen.
- c) **Bus Shelters** – After discussion it was **agreed** for the Clerk to contact Shropshire Council, Matt Johnson, to arrange for the damaged bus shelter to be removed in Lansdowne Road.
- d) **Dog Bins** – After discussion it was **agreed** for the Clerk to contact Gillian Burvill of Shropshire Council to ask if they have notices explaining that the bins can be used for litter and dog waste.

Clerk

Clerk

Clerk

A157.11

YOUTH AND COMMUNITY BUILDING – The Clerk has distributed with the agenda a list showing costs for material for the Youth and Community Building. After discussion it was proposed by Cllr Clarke and seconded by Cllr Hindson the Clerk to locate the Asbestos Register in the office and the handymen with the Clerk to look at any work that was needed to be undertaken on the outside of the Y&C Building and advise on cost. A letter to go to Fil Inphan@ informing him that outside work on the Y&C Building was deferred for the moment. **All agreed.**

Clerk

A158.11

WORK PROGRESS REPORT – The spreadsheet showing times for each job were distributed with the agenda. After discussion it was **agreed** that there were sufficient hours allocated for each job and a meeting to be devoted to managing the workforce and preliminary enquiries for an outside body to undertake a time and motion exercise.

Clerk

A159.11

CRICKET/GOLF FACILITY – The Clerk had distributed with the agenda ideas of prices for cricket/golf nets. These prices were noted and the Clerk was asked to provide a cost for installation and to contact Mr Dave Bennett as he may be able to help with regards to cricket/golf nets. It was **agreed** that this item should remain on future agendas.

Clerk

A.160.11

COMMUNITY WOODLAND/TREE PLANTING –

Community Woodland – The Clerk had distributed with the agenda the e-mail from the Forestry Commission informing the Clerk that they were satisfied with the planting of the trees and the Parish Council can apply

Signed: Date:.....

for the additional grant money when the time comes. The members noted this e-mail.

The Clerk reported that Mrs Whelan have visited the office and she spoke to her about putting the plaque on a bench in the Community Woodland and not as her request and granted by council in Parrs Pool. The Clerk reported that Mrs Whelan inform her that she could not find a suitable bench at Parrs Pool and went to the Community Woodland and put the plaque on one of these benches without the Clerks knowledge. Mrs Whelan has made another request to purchase the bench. After discussion it was **agreed** the Clerk write to Mrs Whelan with the price the council paid for the bench, £464.00.

Clerk

Tree Planting in Memory of a Loved One - The Clerk had distributed with the agenda a draft 'Community Woodland Planting Guidelines'. After discussion the draft guidelines were reviewed and it was **agreed** once the guidelines were amended to send them to the committee. The bench at the Community Woodland was discussed and it was **agreed** for the Clerk to write to Mrs Whelan with the price of the bench.

Clerk

As the time was approaching 9.30pm it was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Clarke to suspend Standing Orders for a further 10 minutes to complete the Parish business. **All agreed.**

A161.11 **ORANGE MAST** – The Orange Mast contract to be signed by the Chair of Council was distributed with the agenda. After discussion it was **agreed** in principle to sign the contract, but **proposed** by Cllr Clarke, the Clerk check with Shropshire Council Estates Department the market rate for Orange Masts sited on properties land and to inform both the Chair of Council and Chair of Amenities by e-mail their response and if the amount quoted in the contract is correct the contract to be signed by Cllr Moraghen. **All agreed.**

Clerk

A162.11 **THE COMMON** –
a) Shropshire Council solicitors had sent the contract for Mr & Mrs Lowe of San Telm – access easement over the Common, to be signed by the Chairman. After discussion it was **proposed** by Cllr Clarke and **seconded** by Cllr Mrs Jones the contract to be signed. **All agreed.**

b) The members considered the request from Dr Geoffrey Thomas requesting permission to erect a marquee on the Common in order to celebrate his recent marriage in Australia. The committee had no objections to this request and the Clerk was to write to Dr Thomas informing him of their decision, the removal of all rubbish from the common and a fee of £100 to be charged. **All agreed.**

Clerk

A163.11 **WEED CONTROL OF FACILITIES** – After discussion it was **agreed** that the Clerk obtain quotes for weed control of the facilities. **All agreed.**

Clerk

A164.11 **EXCLUSION OF THE PRESS AND PUBLIC** – It was **proposed** by Cllr Mrs Jones and **seconded** by Cllr Mrs Whittall to pass a resolution to exclude the public under IGA 1972 ss 100 (2), so as to discuss confidential matters. **All agreed.**

Meeting closed 9.45pm

Signed: Date:.....

Signed: Date:.....