

Clerk to the Council/RFO: Caroline Higgins
Chairman: Cllr Tim Ryan

Minutes of an Emergency Finance Committee Meeting held at 4:55pm on Friday 20 December 2019 in the Parish Office.

Present: Cllrs Ryan; Howells and Robinson
Apologies Cllrs Jones; Clarke; Gouge;
In Caroline Higgins Clerk;
attendance:

F16.19/20 APOLOGIES – The apologies of Cllrs Jones; Clarke and Gouge were noted and accepted and the attendance by Cllr Howells at short notice as a temporary secondment was acknowledged with thanks.

F17.19/20 PAYMENTS – A list of salary and associated payments becoming due at the end of December was presented by the Clerk for approval. The Committee noted that the list had been circulated to all members with the papers for the Full Council meeting scheduled for 16 December 2019, which had been cancelled at short notice.

It was further noted that the list of payments had been checked for accuracy and signed by two authorised signatories prior to the meeting and that payment of salaries on the appropriate date is a contractual obligation.

It was proposed by Cllr Robinson, seconded by Cllr Howells and **resolved unanimously to authorise full payment of December salaries, pensions and HMRC deductions upon the due date and to report the sums retrospectively to the next appropriate Committee meeting.**

Meeting closed at 5:10 pm