

***‘protecting and improving the quality of life***

***for all Bayston Hill residents’***

**Clerk to the Council/RFO: Emma Kay**

**Chairman: Cllr Fred Jones**

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Committee Members: Cllrs Parkhurst, Clarke, Jones, Gouge, Ms Candy, Mrs Whittall, Breeze, Mrs Lewis and Keel.

You are summoned to attend a joint meeting of the Finance and Amenities Committee on Monday 14 November 2016 at 7.30 pm in the Memorial Hall.

**Caroline Higgins**

**Caroline Higgins**

**Clerk to the Council** 7 November 2016

# A G E N D A

J1.16 **ELECTION OF CHAIRMAN** – *Those attending shall elect a Chairman to preside over the joint meeting.*

J2.16 **TO RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

J3.16 **DECLARATION OF INTEREST** - *Disclosure of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members’ interests maintained by the Monitoring Officer*

J4.16 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – *To allow members of the public the opportunity to speak on an item listed on the Agenda up to a maximum of 3 minutes.*

J5.16 **MINUTES -** *To approve and sign the minutes of the Finance Committee meeting held on Monday 17 October 2016 and the Amenities Committee meeting held on 26 September 2016.*

J6.16 **NETT POSITION BY COST CENTRE & CODE SUMMARY –** *To review the mid-year financial position and receive a projection of the year end position*

J7.16 **BANK REVIEW –** *To receive a report on longer term investment options with CCLA (Churches, Charities and Local Authorities)*

J8.16 **ACTUARIAL REVIEW –***To receive an update report from the Scheme Actuary and note the Employer Pension Contributions that will be payable by the Council from April 2017 – March 2020*

J9.16 **BUDGET FORECAST 2017/18** - *To consider a forecast of expected ongoing revenue expenditure*

J10.16 **NEW PROJECTS –** *To consider proposals for new projects and identify appropriate budgets and funding sources; including*

* *Celebration of 50 years of Bayston Hill Parish Council*
* *Asset Renewals*
* *Enhancement of Parish Amenities*
* *Devolution of Services (Library / Lyth Hill)*
* *Proposals arising from the Public Session*
* *Members’ proposals*

J11.16 **PAYMENTS** – *To approve and sign all payments due*

J12.16 **EXCLUSION OF THE PRESS AND PUBLIC -** *To pass resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters.*

J13.16 **CONFIDENTIAL MINUTES –** *To approve and sign the confidential minutes of the Finance Committee meeting held on Monday 17 October 2016 and the confidential minutes of the Amenities meeting held 26 September 2016*

J14.16 **PROJECTION OF STAFF COSTS –** *To review and confirm the forecasted cost of staff on their existing terms and the impact of any significant changes.*