

12 February 2015

**Draft Minutes of a Full Council Meeting held at 8.00 pm on Monday 19 January 2015
in the Memorial Hall.**

Present: Cllrs Mrs Lewis (Chairman), Jones (Vice Chairman), Ball, Clarke, Gordon, Keel, Moraghen, Parkhurst, Mrs Trickett and Mrs Whittall.

In attendance: 2 members of the public.
Anne Cousins – Locum Clerk.

FC01.15 **APOLOGIES** – None.

FC02.15 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** – No declaration beyond those recorded in accordance with the Code of Conduct. Cllr Mrs Whittall stated her son-in-law hired the football pitches and Cllr Clarke stated his wife was a key-holder at Long Meadow Playground and that he was the Parish Council representative for Bayston Hill Bowling Club.

FC03.15 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – Mr Paul Glossop spoke of his concern at the lack of any feedback from the recent public consultation on the future of the Oakland/Glebelands site. He had made enquiries of Shropshire Council officers, but had not been able to obtain any answers. A further concern he had was that public comments should be identified by postcode to ensure the views were those of Bayston Hill residents. Cllr Clarke explained he would be giving an update in his Shropshire Councillor report later on the agenda.

FC04.15 **MINUTES** – It was **proposed** by Cllr Jones and **seconded** by Cllr Ball that the minutes of the Full Council meeting held on Monday 1 December 2014 be accepted as a true record. **All AGREED.**

FC05.15 **MATTERS ARISING** – It was confirmed that the action at FC123.14 had been completed – confirmation of priorities that any Community Infrastructure Levy (CIL) money should be used to improve the A49/Lyth Hill road junction and the creation of a pedestrian crossing over the A49. This led to discussion about the role of the Highways Agency in providing improvements to the A49. Cllr Keel proposed writing to the Highways Agency to express the village's concern that these improvements did not appear in the latest regional plan. **All AGREED. Action: Cllr Keel/Locum Clerk.**

FC06.15 **CHAIR'S REPORT** – The Chairman presented her report, which referred to the planning applications which had come in just before and after Christmas.

Signed: Date:

These had generated much interest from local residents, with over 90 people attending one of the Planning Committee meetings. She also hoped to improve communication with villagers and was looking forward to the Parish Plan meeting in February.

Her efforts to find new young councillors had resulted in an invitation to go to Church Stretton School and talk to the pupils about local democracy. She was pleased to report a resident had just expressed a wish to join the Parish Council.

The Chairman also informed those present that she and Cllr Moraghen had had a useful meeting with Mr Price, Practice Manager at the Beeches Medical Practice and she would be pursuing the ideas discussed, such as inviting a representative of the medical practice to join the Parish Council.

FC07.15 **CLERK'S REPORT** – The Clerk's Report included the following:

Quality Council status – The Locum Clerk reported that there were changes underway to the Quality Council status awarded to Town and Parish Councils. From January 2015, this award would be replaced by the Local Council Award Scheme. In order to maintain the award, it was necessary to complete an application form before 31 January 2015, which would provide free Foundation level accreditation to the new scheme until January 2016. The new scheme also contained further higher-level awards, Quality Award and Quality Gold Award. There was discussion about the purpose of the scheme and whether or not the Council still qualified for this status. The Chairman undertook to check with the Clerk on her progress with the CILCA qualification. **Action: Chairman.** It was agreed to register for the Foundation Award. **Action: Locum Clerk.**

Media Policy – The Locum Clerk informed the Council of a model Media Policy provided by NALC which was recommended for Town and Parish Councils now that the law had changed to allow photographing, recording, filming or other reporting of a meeting of a Council and its committees, including using a mobile phone or tablet computer, providing commentary on blogs, web forums and social media networking sites such as Twitter and Facebook. It was agreed that the draft policy would be circulated to Members for consideration. **All AGREED. Action: Locum Clerk.**

FC08.15 **REPORT FROM SHROPSHIRE COUNCIL REPRESENTATIVE** – Cllr Clarke reported on the following:

Shropshire Council savings – The latest information on Shropshire Council's budget was that savings of £40-80 million were still required. From this week, there was a freeze on all recruitment and spending, unless this had been authorised by the Chief Executive.

Planning Policy – The Planning Inspector had now completed her public hearings into the SAMDEV policy and it was hoped that this would be formally adopted within the next three months. This would then close the current loophole in planning policy.

Signed: Date:

Ringway contract – The contractors who provided highway maintenance services on behalf of Shropshire Council were now meeting all key performance targets, two years after being awarded the contract. Cllr Parkhurst commented he had made a formal complaint about their work in Lyth Hill Road, but had not yet received a response.

Oakland/Glebelands – Cllr Clarke said he had nothing substantial to report. The outline concept plan was being finalised and then the plan would be put out to the market. The working group had been collating the responses from the public consultation and would meet again on 23 January. In response to a question from the Chairman about the type of housing being proposed, Cllr Clarke replied that this had not yet been considered, as discussions were still underway on how to allocate the space. The need for smaller homes, either starter homes or retirement housing, was recognised by the working group and would be communicated to potential developers. Cllr Trickett asked about the amount of open space within the project and was informed this was yet to be determined.

FC09.15 **TO APPROVE AND SIGN ALL PAYMENTS** – Cllr Mrs Whittall **proposed** and Cllr Parkhurst **seconded** that all the listed payments be approved for payment. **All AGREED.**

FC10.15 **PRECEPT 2015/16** – Cllr Parkhurst, Chairman of the Finance Committee, explained the recommendation was to approve a bid to be submitted to Shropshire Council for the 2015/16 Precept of £117,000. This would mean an increase in the charge to Band D equivalent households of 4.3%, making a charge of £68.50. The reasons for the proposed increase were the removal of the Council Tax Support Grant by Shropshire Council (loss of £6,537); the loss of the Shrewsbury School contract for the playing fields (loss of £8,000); and the future pay award for all staff and the increase in pension costs to the Parish Council.

Cllr Parkhurst **proposed** and Cllr Clarke **seconded** the recommendation and a majority **AGREED**. (7 in favour; 1 against; 2 abstentions).

FC11.15 **SCHEDULE OF MEETINGS 2015/16** – The Locum Clerk had circulated proposed meeting dates to cover January 2015 to January 2016.

It was **AGREED unanimously** that the Full Council meeting for 31 August would deal with Standing Orders and Financial Regulations.

It was further **AGREED unanimously** to move the Annual Parish Meeting from Tuesday 26 May 2015 to Monday 1 June 2015 to avoid having a meeting in a Bank Holiday week.

Cllr Clarke, Chairman of Amenities Committee, felt the spacing of meetings of this committee over the winter needed to be amended. The Locum Clerk explained dates had not yet been set for February – May 2016 and that this matter could be addressed then.

Meeting closed at 9.00 pm

Signed: Date:

Draft Minutes of a Full Council Meeting held at 8.00 pm on Monday 19 January 2015 in the Memorial Hall following exclusion of the Press and Public

- FC12.15 **EXCLUSION OF THE PRESS AND PUBLIC** - It was **proposed** by Cllr Parkhurst and **seconded** by Cllr Ball to exclude the press and public under LGA 1972 ss 100 (2), so as to discuss Confidential matters. **All AGREED.**
- FC13.15 **CONFIDENTIAL MINUTES** - It was **proposed** by Cllr Jones and **seconded** by Cllr Clarke that the confidential minutes of the Full Council meeting held on Monday 1 December 2014 be accepted as a true record. **All AGREED.**
- FC14.15 **MATTERS ARISING** – Cllr Clarke reported the repairs to the fence around the Astro-Turf pitch had now been completed.
- FC15.15 **REPAIRS TO PAVILION ROOF** – After consideration of the quotes provided it was **AGREED unanimously** that Duncan M Wheeler be awarded the contract to repair the pavilion roof. **Action: Locum Clerk.**
- FC16.15 **TREE/HEDGE CUTTING AROUND THE TENNIS COURTS** – After consideration of the quotes provided, it was **AGREED unanimously** to appoint Florian Garden Services and Property Maintenance to undertake this work. **Action: Locum Clerk.**
- FC17.15 **APPOINTMENT OF INTERNAL AUDITOR** - After consideration of the quotes provided, it was **AGREED unanimously** to appoint SDH Accounting as internal auditor for the 2014/15 accounts. **Action: Locum Clerk.**

Meeting closed at 9.19 pm

Signed: Date: