

**Oaklands School Site and The Glebelands Steering Group
15th September 2014**

		Actions
1	<p>Present:</p> <p>Chris Edwards, Chair, Shropshire Council (CE) Cllr Ted Clarke, Shropshire Council and Parish Council (TC) David Fairclough, Community Action Officer, Shropshire Council (DF) Rawden Parslow, Library Area Manager, Shropshire Council (RP) Jane Kenyon, Asset Management Officer, Shropshire Council (JK) Jenny Crowder, Premises Manager, Learning & Skills, Shropshire Council (JC) Michael Watney, Balfours (MW) James Drew, Prospects commissioned building surveyor (JD) Tim Lomax, Vicar of Christchurch (TL) Joanne Hughes, note taker, Shropshire Council (JH)</p> <p>Apologies: Jack Parry, Andy Mason, Emma Kay, Andy Goldsmith</p>	
2.	<p>Last meeting – 30th July 2014</p> <p>CKE summarised the last meeting notes. Matters arising are that the last Cabinet report in relation to the disposal of the former Oaklands school site will need to be amended to reflect the inclusion in the development brief along with the Glebelands, before Secretary of State approval is sought.</p>	<p>JC to draft report</p>
3.	<p>Updates from steering group members</p> <p>JK – a further ecological survey had been commissioned into the scrub area behind the properties on Eric Lock Road West and it has been confirmed that there are no protected species present. This means that the area can be included in the development, but a buffer strip would be retained.</p> <p>JK and JP have met on a couple of occasions since the last meeting to prepare two site plans to show York House as incorporated in the development or left as private.</p> <p>TC/JK/AG had also met at Stanley Parker Playing Fields to look at a relocation site for the Scouts and Guides building. AG provided the following update via email. “Ted, Jane and I went and looked at possible sites for a new scout hut at the Stanley Parker sports complex and there appear to be two potentially viable locations. Jane was to speak to planning regarding planning constraints etc.</p> <p>David has made contact regarding grant funding and we need to arrange to get together and discuss. (The Scouts Association are looking for funding to pay for architects fees).</p>	

	<p>I have met the valuer to look at valuing our site. He has advised that he is unable to give a valuation as the value depends significantly on the layout of any development. I have therefore put this matter on hold pending firmer plans being agreed/ planning permission.”</p> <p>JK has met with the arboriculturist to ascertain which trees on the site are subject to a tree preservation order (TPO) or are critical/desirable to retain. These will be indicated on the plans.</p> <p>JD – confirmed that 24/7 car parking and access are critical to York House, whichever side is finally decided to build the car park. A buffer zone to protect privacy overlooking the Glebe field is needed as the residents’ bedrooms currently overlook this area.</p> <p>TL commented that it would be beneficial to have the residents/staff views from York House on what they want, rather than the Steering Group suggesting options. All agreed and it was decided to hold a meeting between JD, CE, JK and TC at York House before the public meeting on the 30th September. JH to liaise for dates.</p> <p>DF updated on the suggested format of the public meeting and the following ideas were discussed:</p> <ul style="list-style-type: none"> • Introduction into the background and work so far of the Steering Group • Display large concept plans on walls and invite comments on paper • Have a main car park and show a smaller car park as an overflow • Prepare a FAQ sheet to hand out (DF to draft and circulate for comments) • Short powerpoint presentation on concept, aspirations, key messages • Emphasise this is feedback and not a consultation • Tell public what happens next (cabinet report, outline planning permission, formal consultation, Secretary of State application to sell) 	<p>JH to book</p> <p>DF DF/JK/CKE</p>
4.	Any other business	
	<p>TL has asked Learning and Skills department to check if the sale of land proceeds at Cross Lane in Bayston Hill can be used for educational purposes – Legal are still looking into this. JC to follow up.</p>	<p>JC</p>
6.	Date and frequency of meetings	
	<p>N.B. Meetings now booked all at Shirehall:</p> <p>15th May at 10am 12th June at 10am 15th July at 10.30am 15th September at 10am BAYSTON HILL LJC – 7PM ON 30TH SEPTEMBER 2014 14th October at 10am 12th November at 10am 8th December at 10am</p>	

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