

**Oaklands School Site and The Glebelands Steering Group
23rd January 2015**

		Actions
1	<p>Present:</p> <p>Chris Edwards, Chair, Shropshire Council (CE) Cllr Ted Clarke, Shropshire Council and Parish Council (TC) David Fairclough, Community Action Officer, Shropshire Council (DF) Jane Kenyon, Asset Management Officer, Shropshire Council (JK) Jenny Crowder, Premises Manager, Learning & Skills, Shropshire Council (JC) Michael Watney, Balfours (MW) James Drew, Prospects commissioned building surveyor (JD) Rawden Parslow, Library Service (RP) Fiona Craig, York House (FC) Jack Parry, Christ Church rep (JP) Joanne Hughes, note taker, Shropshire Council (JH)</p> <p>Apologies: Tim Lomax, Andy Mason, Andy Goldsmith</p>	
2.	<p>Consultation feedback – David Fairclough</p> <p>Approximately 100 comments have been received and the overwhelming message is about retaining as much green space in the development as possible. This has been reflected in the development brief to date.</p> <p>An ancient ‘right of way’ has been queried by a member of the public and this is being investigated by the ROW officer, Shona Butter. CKE suggested inviting Shona to the next meeting to discuss progress, JH to invite. DF will share the paperwork with the Diocese for their information as the ROW crosses their land.</p> <p>DF will produce a redacted comments document for publication on the Parish Council, Church, York House, Shropshire Council websites, but will share for comments with this group first. It will show “what you said, what we did” type of information and also reflect that concerns regarding more open space have been included in the development brief.</p>	<p>JH to invite DF to send</p> <p>DF</p>
3.	<p>York House proposal</p> <p>Following the last Steering Group meeting on the 8th December 2014, a site visit had taken place in Bayston Hill and a suggestion was put forward by York House for release of their plot of land to the development in exchange for 3 purpose built, 4 bedroomed bungalows for the York House residents and carers within the new development.</p>	

	<p>Discussions followed around the benefits of a new build, possibility of conversion instead of demolition of York House for the hub/library building. This would add extra time on to the public consultation, but is worth investigating from a financial viewpoint so JD will continue to work up figures for this proposal.</p> <p>Illustrative drawings could be commissioned for both options and MW offered to provide survey company contact details to JK. A site visit to York House before the next steering group meeting was suggested to look at the interior and adaptation possibilities. JH to arrange and invite TC, JK, MW, RP, JP FC and a rep from a survey company.</p> <p>Following this, the development brief will need sign off from the Portfolio Holding Member, Cllr Mal Price and be adopted formally – JK to arrange.</p>	<p>JD</p> <p>MW</p> <p>JH</p> <p>JK</p>
4.	S77 application to Secretary of State for approval to dispose of school site	
	<p>The intention was to apply for S of S approval with outline planning permission, but JC has put the application in as time was going on. The outcome can take up to ten months.</p>	
5.	Covenant on Cross Lane (old school site)	
	<p>Tim Lomax has been dealing with the possible sale of land with the proceeds going to the Local Authority to benefit the “poor” of Bayston Hill, which has been interpreted as benefiting children or their education.</p> <p>TL is seeking assurance from the LA that the funds will not be consumed within the Council coffers, but used appropriately as stated within the covenant. JK and JC are checking the covenant documents from a legal perspective.</p>	
6.	Any other business	
	<p>TC enquired whether the option for providing public open space behind properties on Yew Tree Drive is still in the development brief?</p> <p>MW commented that it will not be feasible to pursue this option as the access is too narrow. JK responded that it should remain in the brief at this stage despite reservations.</p> <p>DF has received the minimum space requirements for the hub and library and suggested that the illustrative drawings that are being commissioned should include options for the footprint of the old library site which will be available for disposal. Steve Law, Property Services will be able to advise of the disposal process in due course. There will be a separate planning application for the existing library site, but JK will aim to submit at the same time as the main development.</p>	<p>JK to include</p>

6.	Dates of 2015 meetings	
	<p><i>All at Shirehall:</i></p> <p>23 January at 10am – 11.30am, Meeting Room 1, West Wing 27 February at 1.30pm – 3pm, Oswestry Room 26 March at 10am – 11.30am, Oswestry Room 23 April at 10am – 11.30am, Wenlock Room 21 May at 2pm – 3.30pm, Oswestry Room 25 June at 10am – 11.30am, Wilfred Owen Room 23 July at 10am – 11.30am, Oswestry Room</p>	