

**Oaklands School Site and The Glebelands Steering Group**  
**12<sup>th</sup> June 2014**

		Actions
<b>1</b>	<p><b>Present:</b></p> <p>Chris Edwards, Chair, Shropshire Council (CE)            Cllr Ted Clarke, Shropshire Council and Parish Council (TC)            Jenny Crowder, Children’s Services, Property, Shropshire Council (JC)            Rawden Parslow, Library Area Manager, Shropshire Council (RP)            Jane Kenyon, Asset Management Officer, Shropshire Council (JK)            Andy Mason, Lichfield Diocese (AM)            Jack Parry, Christ Church representative (JP)            Tim Lomax, Christ Church Vicar (TL)            Andy Goldsmith, Scout and Guide representative (AG)            Emma Kay, Bayston Hill Parish clerk (EK)            Fiona Craig, Manager York House            Joanne Hughes, note taker, Shropshire Council (JH)</p> <p>Apologies: David Fairclough, Steve Law, Emma Kay</p>	
<b>2.</b>	<p><b>15<sup>th</sup> May notes reviewed</b></p> <p>Action points from last meeting reviewed.</p> <p>Drainage issue at York House will be resolved in new development. FC yet to hear back from her managers at Prospects, but will follow up. JK had presented a paper to the Evolve Board at Shropshire Council (disposal of assets) which was agreed. Each organisation is in the process of getting sign off and it was acknowledged that these will happen at different times.</p> <p>JK had met with Richard Harman to discuss car parking and he is supportive of the latest proposals in the draft development brief. AG reported that the Scouts and Guides Association’s preference would be to relocate in principle to Lythwood Playing Fields and therefore their piece of land could be added in to the development site. TK agreed to get a formal letter from the Parish Council to offer a site at Lythwood for the Scouts and Guides if the development takes place.</p>	<p>FC</p> <p>TK</p>
<b>3.</b>	<p><b>Site plan discussions</b></p> <p>JK provided a large, coloured site plan with the latest proposals. JP had received requests from residents of Eric Lock Road West to maintain or strengthen the line of vegetation behind their properties in the event of development. JK will speak to the Environment Team and has requested</p>	

	<p>an ecological report too.</p> <p>As agreed at the last meeting, a separate hub is suggested near the end of the church, located in a new car park.</p> <p>Further discussions took place regarding possible locations of the hub and also the existing tree preservation orders on the site and it was agreed to have a site meeting for all those that can attend and invite a tree specialist from SC for advice.</p> <p>TL advised the group that he is trustee of another piece of land next to the old church in Bayston Hill at Cross Lane that has sale potential. A recent residential development on 2/3 of the land has allowed this to happen, but it has to be used for 'education purposes' in Secretary of State regulations. If the land sale went ahead, TL queried if the local authority would allow the funds to be shared with Oakmeadow School or the Scouts and Guides Association. JC to clarify Sec of State rules re education purposes.</p>	<p>JH to book (24/06) and invite Martin Sutton/Stephen Shields</p> <p>JC to check</p>
4.	<b>Timeline and communications plan</b>	
	<p>DF had circulated copies of a communications plan and draft public consultation questions before this meeting, but the timeline will be pushed back due to a further site visit and planning brief amendments to follow. (24<sup>th</sup> June).</p> <p>Discussions took place about the best time to launch the public consultation and it was agreed to use the Local Joint Committee meeting for this, but postpone to September and allow to run for 6-8 weeks, thus avoiding the summer holidays.</p>	All to note
5.	<b>Any other business</b>	
	<p>RP – has shared the proposals with his manager and he is happy for the library proposals to form part of the development brief.</p> <p>AG – there is an issue with the Scout and Guides garage, so a temporary structure will be erected.</p> <p>FC – shared outbuildings of York House and the church need to be discussed at some point.</p> <p>JC – Secretary of State approval for the sale of the old school cannot be submitted until after public consultation, so probably October 2014 at the earliest and then could be up to six months for a decision.</p> <p>JH – request to attend site visit, agreed</p>	

6.	<b>Future meetings</b>	
	Extra site visit – 24 <sup>th</sup> June at 3pm	JH booked, see below

**N.B. Meetings now booked all at Shirehall:**

**15<sup>th</sup> July at 10.30am**

**15<sup>th</sup> September at 10am**

**14<sup>th</sup> October at 10am**

**12<sup>th</sup> November at 10am**

**8<sup>th</sup> December at 10am**