

Clerk to the Council/RFO: Emma Kay
Chairman: Cllr Fred Jones

16 October 2015

**Draft Minutes of a Full Council Meeting held at 7.30 pm on Monday 12 October 2015
in the Memorial Hall.**

Present: Cllrs Jones, Mrs Trickett, Clarke, Mrs Lewis, Gordon, Keel,
Mrs Whittall and Breeze.

In attendance: Mrs Kay – Clerk; and one member of the public.

FC95.15 **APOLOGIES** – Cllr Ball (Work), Cllr Parkhurst (work), Cllr Gouge (holiday)
and Cllr Ms Candy (prior engagement).

FC96.15 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** – There
were no declarations beyond those recorded in accordance with the Code of
Conduct.

Cllr Clarke arrived at 7.36 pm

FC97.15 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – Mr Glossop,
a local resident, requested to speak on a couple of points.

1. He was pleased to see that a Local Joint Committee meeting had
been programmed for 24 November 2015.

2. He was bemused, concerned, frustrated and angry to have witnessed
what happened at the Central Planning Committee when the Leylands
planning application came back up for consideration over a variation. He
wanted to know why members from the same ward are not allowed to vote
on planning applications that affect their ward especially when there is more
than one member on a specific committee. He found it very frustrating as the
additional vote could possibly have made a difference to the final result.

Cllr Clarke explained that Bayston Hill was part of a three member ward,
something that he did not support, however all three members are obliged to
withdraw on matters that affect one of the members as it could be classed as
a biased vote should it be a very close vote. He also stated that there were a
limited number of councillors that can sit on the committee and this is why
two from the same ward are on the planning committee.

A discussion was held on ward issues culminating with it being acknowledge
that it was an issue for the Boundaries Commission.

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Mr Glossop added that he was appalled by Shropshire County Council's treatment of a Freedom of Information request he had submitted. He is intending to pursue it further.

Mr Glossop left the meeting at 7.44 pm

FC98.15 **MINUTES** – It was **proposed** by Cllr Mrs Lewis, **seconded** by Cllr Gordon and **RESOLVED** that the minutes of the Full Council meeting held on Monday 7 September 2015 be accepted as a true record.

FC99.15 **MATTERS ARISING** – The Clerk reported the following matters arising from the Full Council meeting held on Monday 7 September 2015:

FC85.15 **Banking** – The Clerk has made contact with the treasury department at Shirehall and is awaiting a call back from someone there and is continuing to gather information from other sources. **Ongoing.**

Cllr Keel added that he had forwarded the Clerk some information regarding banking.

FC86.15 **Honours Board** – The honours board to record the past chairmen of the Parish Council has been ordered from Greenbarnes.

FC93.15 **Replacement Lamp Post at Lythwood Sports Pavilion** – The Clerk is starting the work on costing different options for this subject. **Ongoing.**

FC100.15 **CHAIR'S REPORT** – The Chair spoke of the two councillors that have recently left the Parish Council adding his thanks for all that they had done. He spoke of the valued employees of the Parish Council and of the future courses that the handymen will be attending. He added that change is constant and that he hoped the Parish Council will continue to work and learn together in order to support one another and the community. He concluded by thanking all contributors to Parish business.

FC101.15 **CLERK'S REPORT** – The Clerk's Report included the following:

Planning – Planning application 14/05324/OUT – development of land off Gorse Lane went to an appeal hearing on 29 September 2015 as planned. There was a good turnout of residents at the hearing, however following receipt of a large dossier of information from the appellant contesting whether Shropshire actually does have a 5 year housing land supply and subsequently Shropshire's reply, the Inspector recommended that the appeal be sent for formal inquiry. We now await a date for this.

Longmeadow Play Park – Urban Recreation will attend the next Amenities meeting on Monday 16 November to fine tune the proposal for Longmeadow, in the meantime research into Lottery funding is being undertaken.

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Plumbing Work – A plumber has now completed all the repairs at the Pavilion and Youth and Community Building. Only one job remains outstanding, the water boiler at the YCB is too old to be effectively repaired so the plumber is preparing a quote for me to have it replaced.

Severn Trent Water – An engineer came out to look at the water supply to both the Pavilion and the YCB on Tuesday afternoon (6 Oct), he discovered that the two buildings are actually on separate meters but that the last few readings have both been taken from the same meter. We located which meter feeds the YCB and discovered that it was not actually attached to anything. He fitted a new one and has fed his findings to their main office. I will make a follow up phone call to find out exactly what effect this will have on the recent bills.

The Clerk was asked to keep an eye on future metre readings and bills.

Action: Clerk.

FC102.15 **REPORT FROM SHROPSHIRE COUNCIL REPRESENTATIVE – Cllr**
Clarke reported on the following:

Shropshire County Council – Budget pressures are remorseless, the projected overspend for 2015/2016 is £4 million due mainly to the escalating costs of adult and elderly care. SCC are looking at ways to provide services by outside agencies.

The Highways Agency contract with Ringway is not performing adequately and causing ongoing concerns.

There is a cabinet meeting Thursday 15 October 2015 where the delivery of customer services is being raised as a concern. They may look to contract out all first point of contact operations to save money, they are still debating contracting out customer services.

Library Services – There is a clear intention to disconnect from the local Library services which will also be discussed at the Cabinet meeting. They are considering offering the day to day running to local communities. The impact on Bayston Hill is likely to be that the Parish Council will have to take on a sizeable portion of the running and support costs and Cllr Clarke hoped that the Parish Council would support retaining the service.

The Clerk added that a representative from the Library Service would be attending the next Amenities meeting. Cllr Clarke reiterated that he felt it was essential that the service in Bayston Hill be maintained either by a community enterprise or the new Community Hub would lend itself to the Parish Council overseeing the new Library, but there would be cost implications.

Cllr Keel asked whether there would be any financial help from Shropshire Council, Cllr Clarke stated that at this stage nobody knows, but there has been a vague reassurance that central services will be retained.

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Local Joint Committee Meeting – A LJC meeting has been programmed for Tuesday 24 November 2015 at 7 pm in the Methodist Hall. The Agenda is currently being put together and will include an update on planning and on the Oaklands/Glebe field site.

Cllr Mrs Lewis asked if there had been any results following the recycling project. Cllr Clarke stated that the results were still being worked on but that the outcomes should be available within the next 3 months.

FC103.15 **TO APPROVE AND SIGN ALL PAYMENTS** – It was **proposed** by Cllr Keel, **seconded** by Cllr Mrs Trickett and **RESOLVED** to authorise the Parish Council to pay the invoices presented to the meeting.

The Clerk took queries on the Pension contributions, the prudential payment and the work done on making good the electrical connection up at the Lythwood Pavilion. Cllrs noted the answers.

FC104.15 **COMMUNITY LED PLAN** – The Clerk gave the following report to the Parish Council:

The most recent meeting of the steering group took place on Wednesday 7 October 2015, it was an interesting meeting with a representative from Kinnerley speaking to the group about their experiences of planning and implementing their Plan.

The Steering group took away some useful information and once a definitive list of stakeholders in the village has been amalgamated work stream leaders should be able to start planning some interaction.

Follow up work on some intergenerational work between the older attendees at Christchurch and Oakmeadow schoolchildren has not been supported by the church so the group are now looking at pursuing an event with the mat bowling group at the Memorial Hall.

FC105.15 **OAKLANDS/GLEBEFIELD DEVELOPMENT BRIEF** – The Clerk provided councillors with the following update:

We are still awaiting sight of the outline planning application for the above sites.

A meeting of the Steering Group was held on Wednesday 7 October 2015. The Chair explained that discussions with York House had delayed the finalising of the outline planning application but that following interest from the Beeches Medical Practice that he had put the two in contact and was fairly confident that plans can continue without a final decision about the future of York House. He also advised the group that the gardens associated with York House could now be included in the development brief.

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A Local Joint Committee meeting has been pencilled in for Tuesday 24 October 2015 where the focus will be on Planning but with information included about the Oaklands/Glebefield development. In addition the Library Service is planning to come and discuss future services with the Parish Council at the next Amenities meeting on 16 November 2015.

It is hoped to hold the consultation event(s) as close as possible to the LJC meeting.

The next Steering Group meeting will be on Thursday 12 November and there is some confidence that the outline planning application will be 'rubber stamped' for submission at this meeting.

FC106.15 **LOCAL COUNCIL AWARD SCHEME** – The Clerk provided councillors with information about the new Local Council Award Scheme including the criteria that needs to be met for the various levels of the award. She stated that Bayston Hill was only eligible for the Foundation level and that she had started the work to make the submission by the deadline of 1 November 2015.

FC107.15 **NHS FUTURE FIT** – The Clerk had provided councillors with a copy of a recent report from Shropshire Defend our NHS about the possible effects of Future Fit on the Royal Shrewsbury Hospital. Cllr Keel led on a discussion about the possibility of inviting a speaker from this organisation to a future meeting.

A lengthy discussion followed which included the possible effects of a closure of RSH, that it was important that villagers were kept informed about what was happening, recent press articles about the whole Future Fit project having stalled and potentially adding it to the LJC agenda.

Cllr Keel **proposed**, Cllr Mrs Whittall **seconded** and it was **RESOLVED** that a letter of support be sent to Shropshire Defend our NHS and to enquire if they are coming to Shrewsbury at some stage. The Clerk was asked to add some information to her next Villager article.

F108.15 **COMMUNITY AWARDS** – The Clerk had provided councillors with Cllr Breeze's first draft of the Community Awards format, nomination form and some information on other councils doing similar things.

Cllr Breeze talked through the proposal and asked for views, it was favourably received by all councillors. A discussion was held about involving the residents in the voting and it was agreed that this could be decided nearer the deadline for the applications. Cllr Breeze **proposed**, Cllr Gordon **seconded** and it was **RESOLVED** to introduce the Community Awards using the three categories of Young Person of the Year; Good Neighbour and Bayston Hill Exemplary Achievement Award with a closing date of March 2016 to be awarded at the Annual Parish Meeting. The Clerk was asked to add information about the awards in her next Villager article.

A discussion ensued about what the award should be and it was decided that a certificate would be appropriate. Cllr Keel **proposed**, Cllr Mrs Whittall

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seconded and it was **RESOLVED** that the Clerk should design a certificate for discussion at the next Full Council meeting with costs up to £100 authorised.

FC109.15 **TREES** – The Clerk advised councillors about the various tree issues currently being reported to the Parish Office which were:

Trees outside numbers 45, 47, 49 and 51 Brookfield breaking up the pavement – Shropshire Council are responsible for these and they have been informed more than once about the problem.

Tree on corner of Lythwood and Lyth Hill Road breaking pavement and causing damage to the drains and wall of the house behind – Shropshire Council are responsible and have recently assessed the tree as safe but are monitoring it and are aware of the problems the householders are experiencing.

Yew Tree Drive – the Clerk has had a report of a dead tree/stump but could not find anything on investigation, these trees also belong to Shropshire Council.

Glebe Field trees need cutting back from gardens that back onto the field – Parish Council responsible, Cllr Clarke has been trying to get in contact with the resident concerned without success.

Councillors noted these issues following a brief discussion.

FC110.15 **PLANTERS ON THE PARADE** – The Clerk informed the Parish Council that the planters were due to be removed the week beginning 26 October 2015 and asked whether the flowers should be offered up to residents. It was agreed that the Clerk should advertise the flowers via the Villager facebook site and by putting up notices in the normal places on the Friday before and then she and one of the handymen would be there to remove the flowers and collect any donations if offered.

FC111.15 **ADOPTION OF MINUTES FROM COMMITTEES** – Cllr Keel **proposed**, Cllr Breeze **seconded** and it was **RESOLVED** that the minutes of the Amenities Committee meeting held on 27 July 2015 be adopted.

FC112.15 **EXCLUSION OF THE PRESS AND PUBLIC** - It was **proposed** by Cllr Mrs Whittall, **seconded** by Cllr Breeze and **RESOLVED** to exclude the press and public under LGA 1972 ss 100 (2), so as to discuss Confidential matters.

Meeting closed at 9.17 pm

Draft Minutes of a Full Council Meeting held at 7.30 pm on Monday 12 October 2015 in the Memorial Hall following exclusion of the Press and Public

FC113.15 **MINUTES** - It was **proposed** by Cllr Mrs Lewis, **seconded** by Cllr Gordon and **RESOLVED** that the confidential minutes of the Annual Council meeting held on Monday 22 June 2015 be accepted as a true record.

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FC114.15 **MATTERS ARISING** – There were no matters arising.

Meeting closed at 9.17 pm

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