

Clerk to the Council/RFO: Emma Kay

Chairman: Cllr Fred Jones

7 October 2015

Minutes of an Amenities Committee Meeting held at 7.30 pm on Monday 21 September 2015 in the Memorial Hall.

Present: Cllrs Clarke (Chairman), Mrs Whittall, Keel, Mrs Lewis, Parkhurst, Gordon, Gouge and Mrs Trickett.

In attendance: Emma Kay – Clerk.

- A53.15 **APOLOGIES** – Cllr Ball (prior engagement) and Cllr Breeze (work).
- A60.15 **DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST** – No declaration beyond those recorded in accordance with the Code of Conduct.
- A61.15 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – There were no members of the public at the meeting.
- A62.15 **MINUTES** – It was **proposed** by Cllr Parkhurst, **seconded** by Cllr Mrs Whittall and **RESOLVED** that the minutes of the Amenities meeting held on Monday 8 June 2015 with two minor amendments be accepted as a true record.
- A63.15 **MATTERS ARISING** – The following matters arose from the minutes of the Amenities meeting held on Monday 27 July 2015:
- A18.15 **Longmeadow Toilets** – The Clerk suggested Saturday 17 October 2015 as a date to walk round Longmeadow. She undertook to e-mail councillors.
- A20.15 **Parrs Pool** – The Clerk stated that she had started to make enquiries about getting the trees cut back from Parrs Pool.
- A31.15 **Youth and Community Building Water Costs** – The Clerk has spoken again to Severn Trent Water and they are sending an engineer to investigate – she is expecting a call in the near future with a date.
Ongoing.
- A51.15 **Handymen** – The Clerk stated that she had been in contact with Shrewsbury Town Council to get some advice prior to undertaking a study in the handymen's hours. A discussion was held were concerns were raised about involving Shrewsbury Town Council, previous work being

Signed: Date:

undermined and a suggestion that this subject be discussed at the next Personnel meeting.

The Clerk also reported that the work required on the large tractor had been undertaken in July.

A52.15 Lythwood Changing Rooms Refresh – The Contractor agreed at the last Amenities meeting has been notified and we are awaiting confirmation of a date when the work will commence on the changing rooms.

The Clerk took the opportunity to inform councillors that she had received a quote to add another three links to the Chairman’s chain and it was more than £400. It was suggested that the Clerk check with the Town Clerk to see if she could advise of anywhere that may be more cost effective. **Action: Clerk.**

A64.15 TO APPROVE AND SIGN ALL PAYMENTS – Cllr Parkhurst **proposed**, Cllr Mrs Whittall **seconded** and it was **RESOLVED** that all the listed payments be approved for payment.

Councillors requested some clarification on a couple of items and the Clerk explained them satisfactorily.

A65.15 ONGOING PROJECTS – The following ongoing projects were discussed:

BMX Track/Extension – The Clerk reported that the holes in the tarmac had been repaired and suggested moving this item to the completed list.

Bus Shelters – Cllr Clarke reported that the old bus shelters had now been removed and it was agreed that this item could now be moved to the completed list.

Longmeadow Play Park – The Clerk stated that this subject was due to be discussed at a later agenda item.

Parrs Pool – The Clerk stated that she had started to make enquiries about getting the trees cut back from the pool, but suggested that once the Longmeadow project was complete that this should be the next priority.

Street Lighting – The Clerk reported that the programme of repairs and replacement was complete and it was agreed that this item could now be moved to the completed list.

Planters on the Parade – Following a discussion about when and how the planters would be dismantled Cllr Parkhurst **proposed**, Cllr Mrs Whittall **seconded** and it was **RESOLVED** that the Clerk find out when the planters are to be removed and what happens to the flowers. If they are due to be destroyed then they can be offered to residents for a small donation.

Sensory Garden at the Community Woodland – The work on the sensory garden has started.

Signed: Date:

Additional Notice Boards in Village and Planters outside Lyth Hill Shops – Contractors have been contacted, awaiting quotes. **Ongoing.**

Cllr Parkhurst suggested another two notice boards within the village similar to the one on the Parade. Cllr Clarke suggested looking at a new notice board for the window of the Parish Office. Cllr Clarke **proposed**, Cllr Parkhurst **seconded** and it was **RESOLVED** that it be added as an ongoing project.

A66.15 **CORRESPONDENCE** – The Clerk stated that she had received a further e-mail about the previously discussed subject of additional lamp posts on local paths. The Clerk undertook to investigate the cost with E-on, Cllr Clarke urged caution and suggested contacting residents that back onto these paths for their views. **Action: Clerk.**

A67.15 **PLAY AREA SAFETY INSPECTION REPORT** – The Clerk presented councillors with a copy of the recent inspection report done on the BMX track and skate park. Concern was raised over inconsistencies with recent years and risk assessments of newly fitted equipment. Cllr Clarke **proposed**, Cllr Parkhurst **seconded** and it was **RESOLVED** that the Clerk go back to the company to clarify their report and current standards and to challenge some of the comments made. It was suggested to discuss this within the exclusion part of the meeting in future until the report is clarified.

A68.15 **EXCLUSION OF THE PRESS AND PUBLIC** - It was **proposed** by Cllr Mrs Whittall, **seconded** by Cllr Parkhurst and **RESOLVED** to exclude the press and public under LGA 1972 ss 100 (2), so as to discuss Confidential matters.

The exclusion period began at 8.25 pm

Meeting closed at 9.23 pm

A69.15 **CONFIDENTIAL MINUTES** - It was **proposed** by Cllr Parkhurst, **seconded** by Cllr Gordon and **RESOLVED** that the confidential minutes of the Amenities Committee meeting held on Monday 27 July 2015 be accepted as a true record.

A70.15 **MATTERS ARISING** – The following matters arose from the confidential minutes of the Amenities Committee meeting held on Monday 27 July 2015:

A51.15 **Handymen** – Cllr Mrs Whittall asked if the list of outstanding work could be gone through to ascertain how beneficial the 3 hours overtime had been to the handymen. A discussion ensued about emerging work, tractor usage and bringing pitch 1 back into use.

A71.15 **LONGMEADOW PLAY PARK QUOTES** – The Clerk presented councillors with the details of three quotes obtained to regenerate the Longmeadow Play Park. A comparison of the specifics of each quote was conducted and a discussion about the merits of each quote. Cllr Clarke **proposed**, Cllr Gordon **seconded** and it was **RESOLVED** that the contract be given to Urban Recreation and that they be invited along to a future meeting to fine tune the work.

Signed: Date:

A discussion was held about trying to get additional grant funding, Cllr Mrs Whittall **proposed**, Cllr Gordon **seconded** and it was **RESOLVED** that Cllrs Mrs Lewis and Mrs Trickett investigate it further.

A72.15

PARISH OFFICE COMPUTER – The Clerk presented councillors with the results of her research into a new computer. Following a discussion about the merits of a traditional tower design against an all-in-one model Cllr Clarke **proposed**, Cllr Mrs Whittall **seconded** and it was **RESOLVED** that the decision about the type and model of computer be left up to the Clerk to decide up to a limit of £1,000.

Cllr Clarke suggested asking Shropshire Council IT department for their advice.

Meeting closed at 9.23 pm

Signed: Date: