



Clerk to the Council/RFO: Anne Chalkley
Chairman: Cllr James Moraghen

A Quality Council

Power of Well Being

Minutes of a meeting of the Amenities Committee held on Monday 27 February 2012 at 7.30pm in the Memorial Hall

Present Cllr's Clarke (Chair), Hindson, Mrs Jones and Mrs Whittall

In attendance Anne Chalkley – Clerk. Cllrs Moraghen and Mrs Lewis.

The Chair, Cllr Clarke, welcomed Cllr Mrs Lewis and asked if she would update the members on the Queen Diamond Jubilee Celebrations at the end of the meeting. She agreed.

A132.11 **APOLOGIES** – Cllr Parkhurst (Unwell). **All agreed.**

A133.11 **DECLARATION OF INTEREST** – *To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act and The Local Authorities (Model Code of Conduct) England Order 2007.*

Cllr Clarke declared a personal interest in Longmeadow park as his wife is the key holder and he is the council's representative of the Bayston Hill Crown Green Bowling Club on Lythwood complex. Cllr Mrs Whittall declared her personal interest in the football/Astro Turf pitch as her son-in-law hires these facilities.

A134.11 **VICE CHAIR OF AMENITIES** – After discussion it was **agreed** to defer this item.

A135.11 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – To allow the public/representative the opportunity to speak for up to 3 minutes on an item on the Agenda. There were no public present.

A136.11 **MINUTES** – It was **agreed** to sign off the amended minutes of the 21 November 2010. It was **agreed** to sign off the minutes of the 30 January 2012 as a true record.

A137.11 **MATTERS ARISING** – A119.11 Matters Arising item (c) Bus Service. Cllr Mrs Jones was concerned about the new village bus route that goes down Lower Pulley Lane as the road is very narrow and would like the council to write to Ariva with their concerns and ask for the route to be put back to the circular one that turns into Lansdowne Road and back into Lythwood Road to go out of the village. The Chair of Council, Cllr Moraghen **agreed** for this item to be an addition to the Full Council agenda meeting on Monday 5 March. Noted why matters was tabled but not discussed at previous Full Council meeting.

Clerk

A119.11 Matters Arising A78.11 White Lining. The Clerk was asked prepare a report with the costings of white lining material and paint that has been purchased over the financial year. After discussion it was **agreed** that the Clerk obtain quotes from other companies who undertake white lining as a comparison to the council doing the work

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themselves and for Finance Committee to review.

The Clerk was asked if the notice board on the Common was being updated each month. The Clerk confirmed it was.

A138.11 **PAYMENTS** - It was **proposed** by Cllr Mrs Jones and **seconded** by Cllr Mrs Whittall that all cheques and On-Line banking procedures be approved and signed. **All agreed.**

Business On-Line Banking to be approved for processing

To	For	Net	Vat	Gross	Budget
Boys Boden	Concret posts for Park	39.65	7.93	47.58	Park Maint.
E-On	Street Light Repair	30.10	6.02	36.12	St Light Repair
Shropshire Council	Joint Energy Contract	1603.23	320.65	1923.88	Unmmetered Electricity
Brian Evans	PAT Testing of facilities	97.50	0.00	97.50	Audit
Marches Energy Agency	25% of LEAF Project money	9650.00	1930.00	11580.00	LEAF Project

A139.11 **MAINTENANCE REPORT –**

- a) **Astro Turf Pitch** - The Clerk reported that she had spoken with the Amenities Chairman regarding the replacement of the flood lights. After discussion with the members it was **proposed** by Cllr Clarke and **seconded** by Cllr Mrs Jones that all the flood light bulbs should be replaced for a total of £1,120.00 and to be taken from the Flood Light budget. **All agreed.**
- b) **Dog Bins** – After discussion it was **agreed** not to remove the dog bin from outside the library, but from Pulley Lane to be put at the entrance at the Glebefield.

Clerk

Clerk

A140.11 **COMMUNITY WOODLAND AND MEMORIAL GARDEN –**

Community Woodland - After discussion it was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Mrs Jones not to put a life buoy at the pond in the Community Woodland, but to put up ‘Warning Signs’ and to continue to monitor the pond. **All agreed.**

Clerk

Memorial Garden – After discussion it was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Clarke not to have a memorial garden as such, but for residents wanting to plant a tree in memory of a loved one in the Community Woodland would have to:

- Write into the Parish Office with their request.
- Obtain a designated list of trees to be planted from the Parish Office
- Request to go to next Amenities Meeting for approval
- Strictly no plaque to be placed with the trees
- Clerk to advise where to plant the tree in the Community Woodland

The Clerk to produce Guidelines for Tree Planting in the Community Woodland. **All agreed.**

A141.11 **FLAG AND FLAG POLE** – Chair of Planning, Cllr Hindson, informed the members that no planning permission was needed to have a flagpole with the National Flag. After discussion it was **proposed** by Cllr Clarke and **seconded** by Cllr Hindson to refer to Full Council the possible purchase of a flag and flagpole as an additional contribution towards the

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Queens Diamond Jubilee Celebration. It was **agreed** that the best site position would be inside Oakmeadow School Gate in Lythwood Road. The budget for this purchase should not come from the Queens Diamond Jubilee budget, but from unallocated funds available. Finance Committee to determine. Permission would have to be sought from Oakmeadow School if Full Council agreed. **All agreed.**

- A142.11 **HEALTH AND SAFETY RISK ASSESSMENTS** – The members noted that all the Risk Assessments were up to date. The Clerk reported that the loppers were broken and it was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Mrs Jones that the Clerk obtain a quote and liaise with Cllr Clarke before purchasing them. They also proposed that the Clerk arrange for the overdue service of the equipment. **All agreed.**
- A.143.11 **WORK PROGRESS REPORT** – After discussion it was **proposed** by Cllr Clarke and **seconded** by Cllr Moraghen that the Clerk bring an updated progress report to the next meeting. **All agreed.** Clerk
- A144.11 **CRICKET/GOLF FACILITY** – It was **agreed** to defer this to the next meeting. Clerk
- A145.11 **THE COMMON** – Cllr Hindson reported that both he and the Clerk visited Rydale on The Common and spoke to the resident who denied ever having any correspondence from the Parish Council or Shropshire Council Solicitor. We explained the situation to him and handed him the letter from the Parish Council. We then visited Ashlyns and the resident was a tenant and she gave us the name and address of the landlord. The Clerk brought the letter back to the office, re-addressed the letter and sent it directly to the landlord. The Chair thanked Cllr Hindson for accompanying the Clerk and updating the members.
- A146.11 **EXCLUSION OF THE PRESS AND PUBLIC** – It was **proposed** by Cllr Hindson and **seconded** by Cllr Mrs Whittall to pass a resolution to exclude the public under IGA 1972 ss 100 (2), so as to discuss confidential matters. **All agreed.** Clerk

After the ‘Confidential’ business had been transacted, it was **agreed** to ‘Open’ the meeting to allow Cllr Mrs Lewis to update the members on the Queens Diamond Jubilee Celebration events.

QUEENS DIAMOND JUBILEE CELETRATIONS – Cllr Mrs Lewis reported the following:

Cllr Lewis reported that at the committee meeting that took place on Thursday 23 March in the Memorial Hall there were 7-8 people in attendance on that Thursday evening and it was agreed to call the Queens Diamond Jubilee Celebrations ‘Jubilation’.

Approximately 40 action points were recorded and some of these were:

Thursday 31 May at Party Time at Oakmeadow School. This was before the half term, but all the children would be able to take part as some may be away over the half term and there will be photos taken and included in the event.

Bunting making events – the flags to be put around the Glebelands and

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then around the school. Cllr Mrs Lewis and the Clerk had done some research and the longest bunting was 1.7 miles, she was not sure if this could be beaten by the bunting event.

Sunday 3rd June a Celebration Service at Christchurch at 11am followed by the Big-Picnic on the Glebelands from 12 noon encouraging the villagers to bring their own requirements of food, drink and seating. There will be a 1950's theme and the Scout hut will be open to provide toilets and electricity for entertainment. A time table of entertainment will be provided.

Monday 4th June in the morning will be Sports Day and will include BMX display, 'Lad n Dads' 5-a side football including the girls. Rounders, Fun Run, games etc.

In the evening approximately 10pm if the Ranger gives permission to light a Beacon on the lower area of Lyth Hill. Several organisations have offered transport to ferry people to and from Lyth Hill for this event to reduce car parking problems.

Tuesday 5th June at 1pm a Parade including walkers, floats and finishing up at the Oakmeadow School for judging the floats, stalls, bouncy castle, face painting, tombola etc with a hog roast in the evening. There will also be entertainment and 'Silly Sports' throughout the afternoon.

The relevant services, Fire, Police, Red Cross will be involved and a licence will be obtained. The Beeches Publican has offered his car park and there will be entertainment put on in his premises for villagers to go after the event in the school.

Cllr Clarke thanked Cllr Mrs Lewis for all her hard work bringing this event together and look forward to hearing another update at future meetings.

Meeting closed 9.30pm

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