

Minutes of a Meeting of a Full Council held at 7.30pm on Monday 23 January 2012 in the Memorial Hall.

Present **Cllr Moraghen (Chair)**, Cllrs Clarke, Mrs Jones, Hindson, Mrs Lewis, Parkhurst and Mrs Whittall.

In attendance Anne Chalkley – Clerk. Mr Dave Wallace (Shropshire Council Senior Specialist Advisor), 4 members of the public.

It was agreed that in the absence of the Chair of Council, Cllr Moraghen, Cllr Parkhurst took the chair for the meeting or until the Chair arrived.

FC102.11 **APOLOGIES** – There were no apologies. It was reported that Cllrs Engler and Miss Moore had resigned today.

FC103.11 **DECLARATION OF INTEREST** – Cllr Clarke declared his personal interest as his wife is the key holder of the park and the Parish Councils representative for the Bayston Hill Crown Green Bowling Club.

FC104.11 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETING** – Mr Hitchcock (member of the public) asked questions on item FC105.11 after the presentation by Mr Dave Wallace.

FC105.11 **SAMDev and DEVELOPMENT BOUNDARIES** – The Chair welcomed Mr Dave Wallace, Shropshire Council Senior Specialist Advisor LDF and Spatial Policy. Mr Wallace introduced himself. He explained that the SAMDev ‘Preferred Options’ plan identified community Hubs and Clusters and also potential developments and local boundaries. This document was going to cabinet late February to early March to be adopted. He confirmed the main points in Cllr Hindson’s Report emphasising the importance of localism. He reported that Shropshire Council will be amongst the first to introduce the Community Infrastructure Levy (CiL) – up to £80 for each square metre of new development. He explained that the Parish Council had to ensure that the Place Plan was up to date and that Bayston Hill being a Hub indicated that they want small amounts of development, but not to go outside their boundaries.

Cllr Clarke asked the question about the A49 junction development mentioned both in the Parish Plan and Place Plan. Mr Wallace informed the members that the Parish Plan would be material consideration in any decision.

Mr Hitchcock asked Mr Wallace if the village boundary was to remain the same as per the Place Plan. Mr Wallace answered that they would not change unless the Parish Council wanted to change them.

Cllr Parkhurst thanked Mr Wallace for his time and presentation and Mr Wallace left the meeting.

Cllr Hindson **proposed** and Cllr Mrs Lewis **seconded** the motion that a

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consultation meeting be arranged. After further discussion by members it was **agreed** to hold a consultation meeting after the publication of the Preferred Options Plan, taking into consideration the concerns expressed by Cllr Clarke.

During the end of the presentation Cllr Moraghen, Chair of Council, arrived and apologised for his lateness. After this item, Cllr Moraghen took the Chair.

FC106.11 **MINUTES** – It was **proposed** by Cllr Parkhurst and **seconded** by Cllr Mrs Whittall that the amended minutes dated 5 September 2011 be signed. **All agreed.** It was **proposed** by Cllr Parkhurst and **seconded** by Cllr Mrs Whittall that the minutes dated 28 November 2011 be signed as a true record. **All agreed.**

FC107.11 **MATTERS ARISING** – There were no matters arising from the minutes.

FC108.11 **ADOPTION OF PREVIOUSLY APPROVED COMMITTEE MINUTES** – It was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Parkhurst that the minutes of Amenities 31 October 2011, Planning 31 October 2011 and 28 November 2011 be adopted. **All agreed.**

FC109.11 **CHAIRMAN’S REPORT** – The Chairman asked the members if his report could go into ‘Confidential’ after item FC121. The members **agreed.**

FC110.11 **PAYMENTS** – It was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Parkhurst that the payments be approved. **All agreed.**

**Business On-Line Banking to be approved for processing**

To	For	Net	Vat	Gross	Budget
Staff	December salary	4155.89	0.00	4155.89	Salary
Maxwell Amenities	Nozzles for line marking machine	27.00	5.40	32.40	Line marking materials

FC111.11 **PRECEPT 2012-13** – The Precept spreadsheet had been distributed with the agenda. After discussion it was **proposed** by Cllr Mrs Jones and **seconded** by Cllr Mrs Whittall that the Precept 2012-13 be approved. The Clerk is to liaise with Cllr Clarke regarding amending the sentence at the end of the report. **All agreed.** Clerk

FC112.11 **LOCAL ENERGY ASSESSMENT FUND CONCEPT PAPER BAYSTON HILL PARISH COUNCIL (LEAF)** – The LEAF funding letter had been distributed to all members. Cllr Hindson informed the members that the LEAF funding had been approved for the sum of £44,820 and he asked for the members to agree that Mr Richard Davies from Marches Energy Agency be commissioned to be Project Manager and to progress this project as the deadline for spending this money was the 31 March 2012. He also informed the members that a meeting with Marches Energy was taking place in the Parish Office on Tuesday 24 January at 10.30am to discuss the way forward. It was **proposed** by Cllr Clarke and **seconded** by Cllr Hindson to commission Marches Energy Agency to progress this

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project. **All agreed.**

Cllr Parkhurst left the meeting for another engagement.

- FC113.11      **ANNUAL PARISH REPORT FORMAT** – It was **proposed** by Cllr Clarke and **seconded** by Cllr Mrs Jones that this item be deferred. **All agreed.**
- FC114.11      **HEALTH AND SAFETY POLICY** – It was **agreed** that this item be reviewed at the next Full Council meeting and the Clerk to report to council what progress has been made. Clerk
- FC115.11      **PARISH OR TOWN** – After discussion it was **proposed** by Cllr Clarke and **seconded** by Cllr Mrs Whittall this item go to a future meeting. **All agreed.**
- FC116.11      **QUEENS DIAMOND JUBILEE CELEBRATIONS** – The Chair thanked Cllr Lewis for organising the meeting on Thursday 19 January in the Memorial Hall for local groups and members. Cllr Lewis reported that it was a very good turnout and approximately 36 people attended. A Steering Group had been established to meeting again in February. Clerk
- The launch of the celebrations will be the Sunday “Big Lunch” when there will be a Picnic, hopefully with live music. The Christ Church as also offered the church can be used instead if it rains.
- Monday would be Sports Day and Tara Thomas would be willing to organise the children’s sports. Also on Monday the beacon can be lit and a suggestion was on Lyth Hill.
- The Headteacher of Oakmeadow School has offered his school field as a venue for the Tuesday Bank Holiday Fete. There will be a Parade through the Village finishing at Oakmeadow with activities such as a hog roast and stalls from a variety of village groups.
- The Steering Group will be putting together publicity for these events. It was suggested that a ‘thank you’ to the Queen for her ‘service to the country’ in the way of a Thank You booklet to include the Oakmeadow School.
- Cllr Mrs Lewis asked if the Parish Council would be willing to contribute to these events. After discussion it was **proposed** by Cllr Clarke and **seconded** by Cllr Mrs Jones that up to £1000 for these events and that it goes to the Finance Committee with regard to the cost code for the money to be taken from. **All agreed.**
- FC117.11      **DIGITAL AUDIO RECORDER** – After discussion it was **proposed** by Cllr Hindson and **seconded** by Cllr Clarke not to have the meetings recorded. There were five **agreed** with one abstention. The motion was carried.
- FC118.11      **ALC MEMBERSHIP SURVEY** – It was agreed to miss this item.

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FC119.11 **REPORT BY CLLR CLARKE** – Cllr Clarke asked the members that as the time was getting late not to forgo his report. **All agreed.**

FC120.11 **CORRESPONDENCE** –

- i. NALC Alternative names and styles for Parish Councils
- ii. Shropshire Council – Community Projects
- iii. ALC News Update 25 November 2011
- iv. ALC Information Bulletin – 9 December 2011.
- v. Shropshire Council letter dated 13 December 2011.
- vi. LRC Magazine
- vii. Shropshire Council Post 16 Education Transport letter
- viii. Shropshire Council – New Outdoor Recreation Structure
- ix. DWP consultation: Auto Enrolment Earnings Thresholds
- x. Bus Service 25 Bayston Hill – Harlescott
- xi. ALC Information Bulletin – 11 January 2012
- xii. Shropshire Council Corporate Support Services
- xiii. ALC e-mail – update on Standards Regime
- xiv. Came and Co Insurance Information
- xv. ALC Information Bulletin – 20 January 2012
- xvi. Market Stall Presentation – 25 January 2012
- xvii. Sports England Inspired Facility Fund
- xviii.

FC121.11 **EXCLUSION OF THE PRESS AND PUBLIC** – It was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Mrs Jones to pass the resolution to exclude the public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss confidential matters.

Meeting closed 9.50pm

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