



Clerk to the Council/RFO: Anne Chalkley
Chairman: Cllr James Moraghen

A Quality Council

Power of Well Being

Minutes of a meeting of the Amenities Committee held on Monday 30 January 2012 at 7.30pm in the Memorial Hall

Present Cllr's Clarke (Chair), Mrs Jones, Parkhurst and Mrs Whittall

In attendance Anne Chalkley – Clerk. Cllr Moraghen

A115.11 **APOLOGIES** – Cllr Hindson (Family). **All agreed.**

A116.11 **DECLARATION OF INTEREST** – *To receive declarations of Interest of personal and prejudicial interest on any item on the agenda in accordance with Section 50-52 of the Local Government Act and The Local Authorities (Model Code of Conduct) England Order 2007.*
Cllr Clarke declared a personal interest in Longmeadow park as his wife is the key holder and he is the council's representative of the Bayston Hill Crown Green Bowling Club on Lythwood complex. Cllr Mrs Whittall declared her personal interest in the football/Astro Turf pitch as her son-in-law hires these facilities.

A117.11 **PUBLIC SPEAKING/QUESTIONS AT COUNCIL MEETINGS** – To allow the public/representative the opportunity to speak for up to 3 minutes on an item on the Agenda. There were no public present.

A118.11 **MINUTES** – It was **agreed** to sign off the amended minutes of the 26 September 2011. Clerk

It was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Parkhurst that the minutes of the 21 November 2011 to be amended to read '*Minutes of the joint Amenities and Finance Committee.....*' and the last paragraph to be amended as follows: *It was agreed to create a new ongoing renewal fund for Solar Panels to be allocated £500 per annum (Code 122). It was agreed that an amount from surplus unallocated income at end of year be used to repay capital cost of Solar Panels taken from Precept Reserve Fund (Code 110). It was agreed that all income from Solar Panels to be recorded in Code 122.* These amended minutes to be brought back to the next meeting to be signed off. **All agreed.**

It was **proposed** by Cllr Mrs Jones and **seconded** by Cllr Moraghen to sign the minutes of the 5 December 2011 as a true record. **All agreed.**

A119.11 **MATTERS ARISING** – 5 December 2011 minutes. A99.11 Matters Arising – A78.11 It was **proposed** by Cllr Clarke and **seconded** by Cllr Parkhurst that the Clerk bring to the next meeting information on the amount of paint and frequency of application of the white lining of the football pitches. **All agreed.** The Clerk was asked to following up when Mr Ronnie Box would be starting using the facilities for his football coaching. A1001.11 Payments – The members accepted the explanation from the Clerk that a discrepancy in the invoice of 1p on the net amount from Salop Energy, but the gross was correct. A101.11 Maintenance Clerk

Signed: Date:.....

Report – a) Community Woodland – Cllr Mrs Jones asked if the tree from Mrs Peters has been collected. The Clerk informed Cllr Mrs Jones that the tree had been collected and planted. c) Bus Shelters – It was **proposed** by Cllr Parkhurst and **seconded** by Cllr Mrs Jones that the Clerk contact Shropshire Council, Matt Johnson, to enquire when the black bus shelter on the A49 will be removed and replaced by a green one. Also to ensure that the handymen’s schedule included cleaning the bus shelters on a regular basis. **All agreed.** The damaged bus shelter in Lansdown Road was discussed and it was reported by Cllr Clarke that the future bus route may not be going into Lansdowne Road and therefore the damaged bus shelter will need to be removed and not replaced as originally minuted. It was **agreed** to leave the damaged bus shelter until the council were informed of the new bus route.

A102.11 It was **agreed** to leave the Community Woodland item on all agenda to ensure that the pond is being monitored. A103.11 Health and Safety Policy – it had been **agreed** by Full Council that the handymen read and sign off the Health and Safety Policy by the end of March 2012. A104.11 – Play Equipment Inspection – The Clerk informed the members that she had contacted Condoover Forge regarding replacing the missing bar on the MUGA. A107.11 Council Accommodation Report – It was **agreed** that this heading continue as ongoing. A108.11 – The Common – It was **agreed** for the Clerk to contact Shropshire Council Solicitor, Mary Davies, to enquire if Mr & Mrs Lowe Solicitor has passed the payment to them for the Parish Council easement now that adjusted right of way across verge has been settled.

A120.11 **PAYMENTS** - It was **proposed** by Cllr Mr Parkhurst and **seconded** by Cllr Mrs Whittall that all cheques and On-Line banking procedures be approved and signed. **All agreed.**

Cheque drawn

Cheque	To	For	Net	Vat	Gross
100025	Petty Cash	Office	100.00	0.00	100.00

Business On-Line Banking to be approved for processing

To	For	Net	Vat	Gross	Budget
Ricoh	Photocopy	111.60	22.32	133.92	Office photocopy
Ricoh	Lease of machine	101.53	20.31	121.84	Office photocopy
Screwfix	Handymen material	74.64	14.92	89.56	Handymen Materials
Open Spaces	Subscription renewal	40.00	0.00	40.00	Gen. Subscriptions
Boys Boden	Material for Park	266.03	53.21	319.24	Gen.Maint.Park
E-On	Street Light Repairs	114.62	22.92	137.54	St Light Repair
E-On	Street Light Repairs	30.10	6.02	36.12	St Light Repair
E-On	Street Light Repairs	466.34	93.27	559.61	St Light Repair
Shrewsbury Town Council	Grass cutting	202.00	40.40	242.40	Glebe/field/Common

A121.11 **MAINTENANCE REPORT –**

- a) **Youth and Community Building** – Repairing a hole in the inside wall and to freshen up inside the building with a coat of paint will start as soon as the materials arrive.
- b) **The Common** – It was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Mrs Jones that the notice board on the Common be updated on a monthly basis. **All agreed.**

Clerk

Signed: Date:.....

- c) **Health and Safety and Risk Assessment** – It was **proposed** by Cllr Mrs Jones and **seconded** by Cllr Parkhurst that the Risk Assessments for the equipment be brought to the next meeting and a list of Risk Assessments to go out with the next agenda. Clerk
- d) **Street Signs** - Cllr Clarke reported that the Holland Close sign has been damaged and he had reported this to Shropshire Council to be collected.
- A123.11 **WORK PROGRESS REPORT** – It was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Clarke that the fence at Ivor Wright Play Area be completed in two weeks. **All agreed.** Clerk
- Play Equipment Inspection Report** – After discussion Cllrs Clarke, Parkhurst, Mrs Jones and Mrs Whittall expressed their serious concerns that the handymen had not started any of the work that had been identified in the Inspectors Report with regard to the play equipment. The Clerk was to speak to the handymen.
- A124.11 **CRICKET/GOLF FACILITY** – It was **agreed** to defer this to the next meeting. Clerk
- A125.11 **THE COMMON** – As discussed in Matters Arising this is ongoing. Clerk
- A126.11 **RE-LOCATION OF PARISH DOG BINS** – After discussion it was **agreed** that as dog bins were needed for the Glebefield that the dog bin by the Scouts hut be removed and re-installed by the kissing gate in Lyth Hill Road and the dog bin by the Library to be placed at the School entrance. It was suggested that the Clerk in the next Newsletter inform the residents that all litter bins can be used for dog bags. Clerk
- A127.11 **EXCLUSION OF THE PRESS AND PUBLIC** – It was **proposed** by Cllr Mrs Whittall and **seconded** by Cllr Mrs Jones to pass a resolution to exclude the public under IGA 1972 ss 100 (2), so as to discuss confidential matters. **All agreed.** Clerk

Meeting closed 9.30pm

Signed: Date:.....